

## Agenda of the Meeting

Date: 01/10/2022

1. Taking Chair by the Chairperson.
2. Objective of the Meeting. (By Ratul Dutta, Co-ordinator, IQAC)
3. Discuss about the progression of NAAC Assessment related activities.
4. Discuss about the preparation of SSR.
5. Others
6. Speech from the Chairperson and end of the Meeting.

### Signature

1. Kuljinder

2. Mukim Pant

3. [Signature]

4. [Signature]

5. [Signature]

6. [Signature]

7. Hiteem Chulia

8. [Signature]

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## — Proceeding of the Meeting —

Today on dated 01/10/2022 Saturday in the Conference hall of Purpanchal College, Silapathar a joint meeting between IQAC and the Seven Committees of NAAC Assessment has been called to discuss various issues related with NAAC. The principal of the college presided over the meeting as Chairperson.

The objective of the meeting was delivered by Mr. Ratul Dutta the IQAC co-ordinator who stated that the NAAC assessment 2nd Cycle and preparation and submission of SSR is the topic of discussion for today.

As per the third agenda the co-ordinator of Research and Extension Activities Committee, Mr. Badising Narah and all the co-ordinators of the rest six Committee one by one elaborated their progress. The chairperson asked the members of the "Infrastructure and Learning Resource Committee" to collect all the data from the accountant Mr. Anup Doley. It is found that all the Committees had almost completed 50-80% of their work. And the co-ordinator of various Committees stated that after the puja vacation the remaining work will be completed.

As per the fourth agenda regarding SSR submission IQAC co-ordinator Mr. Ratul Dutta requested the chairperson that Dr. Bijoy Deb, Dr. Udeep Boruah and Dr. Murindra Buragohain need to be engaged for preparation of the SSR. The chairperson agreed and requested them to engage from 6th October and do the needful in completing in SSR.

Mr. Ratul Dutta informed that the AQAR for the year 2020-2021 has been completed and ready for submission.

In the agenda the last was others section where the chairperson wished the faculty

members a happy puja vacation and thanked all the members for their active participation and suggestions and concluded the meeting.

Accepted  
[Signature]