



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Purbanchal College, Silapathar
• Name of the Head of the institution	Dr. Rose Kumar Kutum
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	+919954898265
• Mobile No:	9435089818
• Registered e-mail	purbanchalcollege@gmail.com
• Alternate e-mail	iqacpcs@gmail.com
• Address	P.O./P.S. Silapathar
• City/Town	Silapathar
• State/UT	Assam
• Pin Code	787059
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Dibrugarh University
• Name of the IQAC Coordinator	Mr. Ratul Dutta
• Phone No.	9954368673
• Alternate phone No.	9365453269
• Mobile	9954368673
• IQAC e-mail address	iqacpcs@gmail.com
• Alternate e-mail address	purbanchalcollege@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.purbanchalcollege.com/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.purbanchalcollege.com/pdf/Academic%20Calander%202021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.02	2016	19/02/2016	18/02/2021

6.Date of Establishment of IQAC**27/08/2011****7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Purbanchal College, Silapathar	Infrastructure Grant	Director of Higher Education	18/01/2021	50,00000.00
Dulumoni Narah, Department of Education	Salary (FDP)	UGC	05/02/2021	1,61,064.00
Purbanchal College, Silapathar	Sanitization (Covid-19)	Director of Higher Education	12/04/2021	17,000.00
Purbanchal College, Silapathar	Books	Director of Higher Education	26/04/2021	2,00,000.00

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	

11. Significant contributions made by IQAC during the current year (maximum five bullets)
1. Sanitization of the college campus and surrounding area of the

college.

2.Awareness Program on Covid-19 pandemic among the students and faculty members of the college.

3.Observation of Freshman Social and Students Union Election.

4.Organized International Environment Day in collaboration with NSS Unit of the college.

5.Observation of International Women's Day in collaboration with Women Cell, Purbanchal College, Silapathar.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Published the Annual Magazine and Wall Magazine of different departments of the college.	Students from different departments participated in the events.
Continued the process of collection of feedback form from the students, guardian and alumni.	Helped in fulfilling the lapses of the students and faculty.
Conducting online classes, providing and circulating notes to students with the help of WhatsApp.	During the pandemic as the students were not able to attend physical classes the notes provided by the Teachers in the time of crisis helped the students community to some extent.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	09/12/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	30/09/2021

15.Multidisciplinary / interdisciplinary**16.Academic bank of credits (ABC):****17.Skill development:****18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1	50
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	884
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	150
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	197
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	39
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	8
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	27
Total number of Classrooms and Seminar halls	
4.2	3692451
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the Academic calendar is prepared and designed by the Affiliated University the IQAC after discussion with the HOD of various departments of the institution finally prepares and designs its own academic calendar so as to meet the requirements of the students. The IQAC also monitors the sessional examination conducted by the various departments as per the routine provided by the examination committee of the college. The IQAC also keep a close eye on the departmental seminar, workshop and group discussion organised by the various departments of the college and also keep documentation of the same in the IQAC office. The IQAC keep in touch with the Departmental HOD's while setting paper for sessional examination. It also takes feedback from the teaching staffs regarding the classes conducted by the Teachers and recommend them to take remedial classes at least once a week. As the college is running P.G. courses of M.A., M.Com., M.Sc, under Directorate of Distance learning, Dibrugarh University, weekly classes are conducted by various departments of the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nill

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calendar is prepared and designed by the Affiliated University and the IQAC after discussion with the HOD of various departments of the institution finally prepares and designs its own academic calendar so as to meet the requirements of the students as well as the framework of the institution. The IQAC alongwith the Examination committee of the college conducts two sessional examination in each semester. The IQAC ensures that all the departments of the college are organising departmental seminar, workshop and group discussion as per schedule given in the Academic Calendar. The IQAC keep in touch with the Departmental HOD's while setting paper for sessional examination. As per the guideline laid

down by the college authority IQAC monitors the remedial classes and tutorials conducted by the different departments of the college. It also conducts meetings at regular interval to ensure that all the faculty members of the college are aware of the new edition and regulations if any by the Affiliated University and Higher Education Departments.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nill

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

C. Any 2 of the above

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and

professional ethics and leads to a strong value based holistic development of students. Various activities are organized throughout the year as part of the curriculum that helps in this endeavor.

1. GENDER SENSITIVITY:

The women cell of the college organizes free counseling services to the students. Gender sensitization camps are organized by the Women Cell and the Gender Sensitization Cell of the college in adopted village and school.

2. ENVIRONMENT AND SUSTAINABILITY:

A compulsory core course on Environment Studies is included in all UG programmes. Environment awareness camps, field excursions are organized. The college celebrates Environment Day, World Earth Day and Water Day annually.

3. HUMAN VALUES AND PROFESSIONAL ETHICS:

The curriculum has the following compulsory courses in UG programmes specially focused on the development of human values and professional ethics:

(a) Cultural Education(to take pride in national ethos so that one may not lose one's moorings).

(b) Social Service: (to engender the spirit of brotherhood of man and to facilitate the establishment of casteless and classless society.)

(c) Co-curricular activities (for all round development of personality).

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nill

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

$300 \text{ (B.A. 1)} + 300 \text{ (B.Com. 1)} = 600$

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

$\text{B.A.1 (213)} + \text{B.C.om. 1 (136)} = 349$

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation is diverse not just in terms of regional and linguistic aspects but also their level and pace of comprehensibility. Since it would be inappropriate to divide a class into groups based on students' level of comprehension, classroom observation, interaction, continuous and periodic assessment are used as a measuring system to assess learning levels of the students.

The IQAC and the Departments draw up the schedule for organising remedial classes for slow learners. This exercise is done in a discreet manner and slow learners are encouraged and prodded to recognize their shortcomings and register on their own without compulsion. Teachers are able to give one to one attention in remedial classes and focus on individual problems in a better manner when compared to a regular classroom in which the advanced learners' participation may inhibit the others from voicing their problems.

The departments use monitoring and mentoring to keep track of slow learners' progress. Revision classes and counselling sessions are held and additional teaching taken up if required. Faculty makes it a point to be patient and accessible to students personally, over phone, mail, and social apps.

File Description	Documents
Link for additional Information	Null
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
745	39

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations.

Student representation in administration is an important initiative taken by the College. Representatives of students serve as members on committees like Internal Quality Assurance Cell, Internal Complaints Committee, Grievance Cell in order to involve them in the decision making process and maintain transparency apart from inculcating a sense of responsibility in them.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Null

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of Purbanchal College use online education resources, social networking sites, and blended learning platforms like Google classroom to effectively deliver teaching and provide enhanced learning experience to the students. The teachers use in some way or other ICT tools to teach and train their students.

The Department of Education and Training, and Department of Geography have laboratories relevant to their subjects. These laboratories fortify the knowledge acquired in traditional classes. Altogether four Departments have LCD projectors which are used for screening educational movies, documentaries and for making power point presentations.

The use of ICT by teachers in classrooms apart from enabling students to keep pace with the contemporary digital and virtual world has helped the college to create a student centric learning approach.

You- Tube, E- mails, WhatsApp group, Zoom and Google classrooms are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. Internet and Wifi facility is made available to all the students of MANJU Campus at Headquarters, free of charge.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Null

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

696

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The efficient and smooth conduct of examinations and timely declaration of the results can be ensured only with the co-operation of all the stakeholders including teaching , non-teaching and administrative staff of the college. They are expected to be aware of the various procedures and time schedules which they should adhere to. Invigilators are requested to acquaint with the following procedures:

1. Carrying mobile phones or any reading material by the invigilator is strictly prohibited. The invigilator is expected to be vigilant and take frequent rounds in the exam hall.
2. Invigilators shall make announcement in the examination hall that the use of electronic devices by the students shall not be permitted in the examination hall.
3. The invigilator is expected to be tactful while dealing with complex situations and not to disturb the tranquility in the exam hall. In case of any problem he/she may bring the matter to the notice of the Officer In-charge.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nill

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has devised an efficient mechanism to deal with examination related grievances which is transparent in the pattern.

The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and end-semester examinations.

At Institute Level:

At the institute level, an examination committee, comprising of a senior teacher as co-ordinator and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process.

Within a timew bound the Internal Assessment marks are entered in the University portal, student's login.

AtUniversity Level:

If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action.

Students can bring their grievances by applying for the following evaluation procedur:

Re-Evaluation:

Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Null

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programs and courses. The following mechanism is followed by the institutions to communicate the learning outcomes to the teachers and students.

There are 13 subjects in the college viz. Assamese, Bodo, Economics, Education, English, Geography, Hindi, History, Maths, Philosophy, Political Science, Sociology, Statistics and Commerce.

DEPARTMENT OF ASSAMESE

* This course will help the students to master on Assamese Language.

* This course will enable to increase moral and educational knowledge..

DEPARTMENT OF BODO

Programme Outcome:

*The Bachgelor of Arts in Bodo Literature provides Students knowledge of the history and development of Bodo Literatures as well as Bodo culture. The will get the opportunity to read texts in realtion to their historical and cultural contexts.

* It will provide skills in creative writing to the students and the students will gain competence over the language to empower and enhance their communication skills.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nill
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has a system in place for measuring the levels of attainment of course outcomes, programme specific outcomes and programme outcomes.

Attainment of the Course Outcomes

The course outcomes is measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), setting up of

question paper, evaluation, and result.

At the Departmental level the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as relatively average. The 75 percent of compulsory attendance to qualify for writing the examination of the courses is adhered to, to ensure students participation in the class. The attendance is also tied with marks. The continuous evaluation is done through tests, quizzes, written assignments, presentation of papers, oral presentations, field work and so on. The end semester examination of every course is based on written examination of three hours, the question paper of which is required to test the knowledge of the student from every unit prescribed for study.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nill

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

175

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nill

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may

design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.purbanchalcollege.com/pdf/2.7.1.docx>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nill

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

a. The college organizes extension activities such as cleanliness

drive, Swacha Bharat Abhiyan, Plantation Programme, Women and Gender related programme, Health Camp in the adopted village and adopted school.

b. The college organizes academic activities in the adopted school where the faculty members of the college take part in academic contributions.

c. The College also provides academic support to schools under its adoption of schools initiatives.

d. The college also plays a supportive role to the nearby village.

e. The NSS wing of the college play an active role towards implementing the extension activities of the college.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a total of approximately 12 Bighas of land. The total number of classroom available is 26. The college has one Seminar Hall. Three Classrooms are equipped with LCD facilities. The Library and library reading room, the IQAC room, Viceprincipal's room, Principal cabin and the accountant cabin is equipped with Wi-Fi/LAN networking. The entire college area is equipped with Wi-Fi facility. Under the RUSA equipments scheme the college bought 30 computers for the upcoming computer centre in the college. 10 computers were installed in the library reading room. The multigym was equipped with latest gym equipments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nill

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College provides adequate facilities for different cultural activities. The College Union Body organizes different cultural activities in the Freshman Social, Annual Sports, Other major events

and divas. The college has one open stage auditorium and one indoor stadium with a stage. The college also has different musical instrument.

The College has adequate facilities for games and sports viz.

1. A spacious playground for outdoor games.
2. Volleyball court.
3. Indoor Stadium for Badminton.
4. Multigym
5. Equipments for both outdoor and indoor games are available in the college.
6. The college conducts yoga classes for faculty members and students three days in a week on regular basis.
7. The Sports Management Committee also runs a Karate Training programme in its multigym building. A good number of students from the college and surrounding area are benefitted by the training programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nill

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nill
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in

Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

34,55,847.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the Software- SOUL2.0

Nature of automation- Partially Automated.

Year of automation-2016

Library Service Type

1. Text Books- Existing-5508, Newly Added-Nil = Total-5508
2. Reference Books- Existing-3329, Newly Added-Nil=Total-3329
3. Journals-5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Null

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College initiates proper measures towards maintaining and Updating its IT and related services and facilities. In this regard two faculty members have been entrusted to carry out the required measures. The Principal along with IQAC Co-ordinator and the faculty members provide inputs and suggestions in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Null

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

34,19,498.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has established systems and procedures towards maintaining and utilizing its physical, academic and support facilities. The measures taken by the institution are:

1. The laboratories of Geography Department and Education Department are maintained by the respective departments. The HOD of both the department keeps a close eye in the different activities of the respective departments. Moreover some of the issues are discussed and decided in the meeting of the Academic Board under the chairmanship of the Principal.
2. The Librarian with the help of the library staff maintains the library services. The Library Committee of the college includes the Principal as President, Librarian as Secretary and all the HOD's as members. All the major decisions are taken in the meetings of the Library Committee.
3. The college has the outdoor games and indoor games section to maintain the games and sports facilities. Each section has a Secretary elected by the students annually. A Professor In-Charge is also appointed to guide the students.
4. Two faculty members are entrusted with the responsibility of maintaining computer and related services.
5. The Vice-Principal of the college is the Academic In-Charge of the college.
6. Students can access the computers present in the library reading room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Null

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

702

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nill
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a Students' Council known as Purbanchal College, Silapathar Students' Union (PCSSU) and the secretaries of different portfolios are elected by the students of the College through direct election annually. The Students' Union plays a vital role in different activities of the College as per the constitution of the PCSSU. The Secretaries including the President and Vice-President are guided by the advisors.

The college has Anti Ragging and Anti Grievance Redressal Cell where student members are also included.

The College was benefitted by the RUSA Scheme 2.0. The College formed the Project Monitoring Unit (PMU) at College level as per the guideline of the RUSA, Assam for successful implementation of the scheme. The President and General Secretary of PCSSU were included in the PMU. The College forms Admission Committee/Fees Fixation Committee in each academic session and student's representative are included as members in the Committees.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a dynamic Alumni Association and initiation has been taken for registration of the Alumni Association.

Frequently the Alumni Association makes contribution in different programs conducted by the college. Several material donations came from the Alumni Association.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College has been focusing and implementing the principles of decentralization and participative management practices at different levels in its structure. The administrative activities, academic activities and development activities are managed by the Principal & Secretary with the help of the active co-operation from Academic In-Charge, Faculty Members, Non-teaching staffs and the Union Body members. The Governing Body of the College provides all kinds of support and guidance in different aspects of the College. The Academic Board of the College, which includes the Academic In-Charge as the Co-ordinator and all the HOD's as its members under the chairmanship of the Principal is assigned with the responsibility for conducting academic activities of the College. Different academic and administrative as well as other statutory and non-statutory committees, Bodies of the college assigned with different and responsibilities are formed through the inclusion of the faculty members, members from non-teaching staff, student members etc. As for example as per Government Rule two members from the Faculty , one member from the Non- Teaching Staff , the Librarian and two parents/ guardians are included as members of the Governing Body of the College. Some other Committees are- Purchase Committee, Construction Committee, Admission Committee.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College in general has been focusing and implementing the principles of decentralization and participative management practices at different levels in its structure.

The administrative , academic , development activities of the College are conducted and managed by the Principal with the help of the active cooperation from Academic In-Charge, Faculty Members, Non Teaching Staff members and the Union Body of the Students. In this regard the Governing Body of the College provides all kinds of support and guidance in different aspects of the College.

The Students Union of the College has been empowered to play an important role in different activities of the College. Students representatives as members are included in certain Committees such as Anti Ragging & Anti Grievance Redressal Cell, Women's Cell, Hostel Management Committee etc. The Students' Union of the College is formed with President, Vice -President , General Secretary, Assistant General Secretary and some other Secretaries of different portfolios through general election among the students in each academic session. The Students' union is entrusted with different duties and responsibilities in the development process of the College.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development

In terms of curriculum development as a affiliating college under Dibrugarh University, Purbanchal College, Silapathar has a limited role in curriculum development process as the University prepares the curriculum for different programmes. However the college has been playing its role in quality improvement strategies in curriculum development within its purview as follows:

1. The College prepares and follows a well-planned and well managed daily class routine as its strategy for quality development and delivery system.
2. The College has introduces the CBCS Programme in B.A., B.Com as per the Provisions of Dibrugarh University from the Academic Session 2019-2020.

2. Teaching and Learning

As quality improvement strategies in Teaching-Learning process the college has taken different measure. Some of these strategies are:

1. The College is giving adequate importance on the use of ICT tools in Teaching-Learning process to enhance its effectiveness along with continuous up-gradation and

expansion.

2. Well planned and well conducted Teaching plans. Teaching plans are prepared by each faculty member in the beginning of each academic session. The IQAC and the Academic Council of the College monitors and provide guidance if required.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nill
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the College is formed as per rule by the State Government. The Governing Body is headed by the Chairman appointed from amongst renown Academician. The Principal is the Secretary of the Body. Two representatives from the Faculties, two guardian members, the librarian, IQAC Co-ordinator, representatives from the non-teaching staff are included in the Body as members apart from the Nominee of the Vice-Chancellor.

File Description	Documents
Paste link for additional information	Nill
Link to Organogram of the Institution webpage	Nill
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Scheme for Teaching

As part of welfare scheme the teacher whose post were not provincialised are provided with monthly financial assistance of Rs.5000 per month from faculty development fund. Apart from that all the faculty members are provided with Group Insurance.

Welfare Scheme for Non-Teaching Staff

As part of welfare scheme the non-teaching staff whose post were not provincialised are provided with monthly financial assistance of Rs.3000 per month from faculty development fund. Apart from that all the non-teaching staff members are provided with Group Insurance.

Welfare Schemes for Students

1. Purbanchal College, Silapathar runs a Students Group Insurance Scheme under the policy of LIC.
2. Seven meritorious students are selected from the weaker section of the society are financially supported with an amount of Rs.5000 each.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. The Principal of the College prepares Appraisal Confidential Report (ACR) for the members of Teaching and Non-Teaching Staff on the basis of the performance of the employees.
2. The IQAC conducts SWOT/SWOC analysis in which the employees of the college participate to give the views on Strength, Weakness, Opportunity and Threat/ Challenges of the College on different aspects.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. Internal Govt. Audit on annual basis.
2. Annual Audit by C.A.
3. Online payment through PFMS (Public Finance Management System).

The College strictly follows the instructions forwarded by the C.A/Auditors on regular basis as part of its continuous upgradation

process of Financial Management.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. The College has been following the strategies to obtain benefit from Government Schemes and as such the College is able to obtain a total of Rs. 2 Crore from RUSA under Infrastructure Grants To Colleges of which Rs. 1 Crore has been already released and 100% Utilization Certificate of released fund is submitted to the RUSA office.

2. The College has taken initiatives to improve its resource mobilization.

3. The College is trying to collect resource from the Alumni of the institution either in physical or in monetary term.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC conducts and implements strategies for institutionalizing the quality assurance strategies and process are:

1. The IQAC conducts and analyzes Administrative and Academic Audit on regular basis and forwards suggestions in this regard.
2. The IQAC regularly monitors and advices the optimum use of ICT enabled classroom by the departments of the college.
3. The IQAC prepares the Academic Calendar in each Academic session and ensures the strict implementation of it.
4. The IQAC conducts Students Feedback on regular basis and initiates required steps for improving teaching-learning activities.
5. The IQAC conducts SWOC Analysis on regular basis among faculties towards initiating the steps for continuous upgradation in academic and co-curricular activities.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The College reviews its teaching learning process, structures and methodologies of operations and learning outcomes in detail in the periodic meeting of the IQAC and decisions are taken for further up gradation in this regard.

2. The College has an Academic Board including all the Head of the Departments of the College. The Academic Board discusses different related issues and decides there on in the academic activities where the IQAC plays an important role.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Null
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To promote women education, the College is doing consistent efforts.

The Women's Cell and Gender Sensitization Committee of the College was established with objective to sensitize & equip students with issues related to gender sensitization, women empowerment etc. Female employees also get maternity leave, child care leave and are

also entitled to avail leave on adoption of child.

Central physical work out facility provided for girls students in College Multigym. There are significant number of women cadets in College NSS unit. Indoor & outdoor games for Men & Women students and staff were held on various occasions.

College has taken several measures to enhance safety & security on campuses by constituting Internal Complaints Committee (ICC), installing CCTV cameras & by providing round the clock security.

File Description	Documents
Annual gender sensitization action plan	Nill
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nill

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The College management has also advised to refuse anything which is not needed. The College has different dustbins to segregate the different waste like plastic bottles, liquid waste, disposal plates etc. There are committees that deal with the minimization of waste. Every day the waste is collected in

bins and disposed to a place where it can be converted into manure.

In addition to this the College has organized many workshops on the implementation of these techniques effectively. Training programmes are conducted from time to time about the methodology of disposing the waste. It was stressed that we should avoid plastic items to the best possible capacity.

For solid waste management different bins have been placed at different departments. This ensures that solid waste segregated at the source. It is also ensured that the recycling of all these components is done in minimum cost and labour. Suitable techniques are applied for disposing of solid waste. The garbage generated is preferably treated at the site of generation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Null
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles

2. Use of Bicycles/ Battery powered vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College has conducted several programs for providing an inclusive environment. It has taken various initiatives for promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities.

The College also organizes various cultural programs to celebrate the cultural diversity of India. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances. These cultural events are organized at different levels- departments, hostels, and College- and on different occasions like Independence Day, Republic Day, Annual College Week etc.

The various departments of the College conduct seminars, workshops, and outreach programs to promote communal harmony and tolerance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College organizes various programs from time to time for the promotion of Constitutional values, rights, duties, and responsibilities of citizens. The College celebrates Independence

Day on the 15th of August every year. The day marks the importance of freedom, on this day, Flag hoisting ceremony is organized followed by recitation of the National Anthem.

Every year on 26th January, the College celebrates Republic Day with great gratification to honour the date on which the constitution of India came into effect. This day highlights the importance of constitution.

The College also celebrates Voters Day to bring awareness among the general masses about the importance of the vote. The College organizes several programs to promote various constitutional rights, duties, and responsibilities of citizens. The College also celebrates Women Day to mark the achievements of women throughout the history. Similarly the College celebrates World Environment Day on the 5th of June every year to ensure the Environmental concern is addressed. Similarly, the College organizes a Swachh Bharat Cleanliness Drive. The drive is aimed to promote the importance of cleanliness. Hence in this way, the College ensures that the Constitutional values, rights, duties, and responsibilities of citizens are promoted and served.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony and healthy work atmosphere and to make the learners aware of the national pride and rich cultural heritage, the National/International commemorative days are regularly being celebrated and observed in the College.

- Every year the College celebrates National Festivals i.e. Independence Day on 15th August and Republic Day on 26th January with pomp and gaiety by hoisting the national tricolour in the College Campus. After unfurling the flag, students sing the National Anthem and other patriotic songs.
- The Union Body of the College organises Teachers' Day every year on September 5 in memory of Dr. S. Radha Krishnan, former President of India. Eminent educationists and teachers are invited.
- The College organizes essay writing competitions on the occasion of 150th Birth Anniversary celebrations of Mahatma Gandhi. The College also celebrates Children's Day as a tribute to India's First Prime Minister, Pandit Jawaharlal Nehru on November 14 every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices -I

Title- Teaching and Non-Teaching Staff Group Insurance

Goal: - This practice has been designed to develop awareness among the teaching and non-teaching staffs of the college regarding the need of insurance in one's life.

The Context: - Accidents or mishaps keep happening every day and every now and then. Some mishaps are unnoticeable or are a nuisance, others get serious and unavoidable.

Problems Encountered: - It is found that most of the time the insurance provider didn't inform about the new amendments regarding teaching and non-teaching staffs insurance.

Solution: - But now after an interaction with the Manager of LIC Jorhat division the co-ordinator managed to get the latest information or modification if any at the earliest.

Best Practice -II

Title- Online Classes during the pandemic

Goal: - This practice has been designed to develop awareness among the teaching staff for conducting online classes to cover up the syllabus in time.

The Context: - In the time when online teaching and collaboration is getting popular, online live classroom platforms come as savior.

Evidence of success: - Almost all the departments available in the college have taken online classes either with the help of Google Classroom or WhatsApp.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Purbanchal College, Silapathar has a set of high values and standards for the improvement of community living. Combinations of learning and curiosity of actions from the institution from years provide good actions for the betterment of the marginalised community especially the students from the tribal community. Our institution has distinct characteristics which have guided multi-disciplinary academic programme. With the belief of academic and technical excellence, institution stimulates and support students to participate in various rural developmental activities. The college has at all times shown willingness to adopt new dealings for the enrichment of values among faculty members and students in order to make them better residents. Thus all our faculty members and students of our college are fortified to participate in social activities. The college fraternity is highly motivated to work for the progression of the students. Regular counselling programmes are organised by several departments of the college to guide the students for various competitive examinations. They are also motivated to undergo certificate courses and diploma courses.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the Academic calendar is prepared and designed by the Affiliated University the IQAC after discussion with the HOD of various departments of the institution finally prepares and designs its own academic calendar so as to meet the requirements of the students. The IQAC also monitors the sessional examination conducted by the various departments as per the routine provided by the examination committee of the college. The IQAC also keep a close eye on the departmental seminar, workshop and group discussion organised by the various departments of the college and also keep documentation of the same in the IQAC office. The IQAC keep in touch with the Departmental HOD's while setting paper for sessional examination. It also takes feedback from the teaching staffs regarding the classes conducted by the Teachers and recommend them to take remedial classes at least once a week. As the college is running P.G. courses of M.A., M.Com., M.Sc, under Directorate of Distance learning, Dibrugarh University, weekly classes are conducted by various departments of the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nill

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calendar is prepared and designed by the Affiliated University and the IQAC after discussion with the HOD of various departments of the institution finally prepares and designs its own academic calendar so as to meet the requirements of the students as well as the framework of the institution. The IQAC alongwith the Examination committee of the college conducts two sessional examination in each semester. The IQAC ensures that all the departments of the college are organising departmental seminar, workshop and group discussion as per schedule given in

the Academic Calendar. The IQAC keep in touch with the Departmental HOD's while setting paper for sessional examination. As per the guideline laid down by the college authority IQAC monitors the remedial classes and tutorials conducted by the different departments of the college. It also conducts meetings at regular interval to ensure that all the faculty members of the college are aware of the new edition and regulations if any by the Affiliated University and Higher Education Departments.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Null

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human

values and professional ethics and leads to a strong value based holistic development of students. Various activities are organized throughout the year as part of the curriculum that helps in this endeavor.

1. GENDER SENSITIVITY:

The women cell of the college organizes free counseling services to the students. Gender sensitization camps are organized by the Women Cell and the Gender Sensitization Cell of the college in adopted village and school.

2. ENVIRONMENT AND SUSTAINABILITY:

A compulsory core course on Environment Studies is included in all UG programmes. Environment awareness camps, field excursions are organized. The college celebrates Environment Day, World Earth Day and Water Day annually.

3. HUMAN VALUES AND PROFESSIONAL ETHICS:

The curriculum has the following compulsory courses in UG programmes specially focused on the development of human values and professional ethics:

(a) Cultural Education (to take pride in national ethos so that one may not lose one's moorings).

(b) Social Service: (to engender the spirit of brotherhood of man and to facilitate the establishment of casteless and classless society.)

(c) Co-curricular activities (for all round development of personality).

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Null

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300 (B.A. 1) + 300 (B.Com. 1) = 600

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

B.A.1 (213) + B.C.om. 1 (136) = 349

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation is diverse not just in terms of regional and linguistic aspects but also their level and pace of comprehensibility. Since it would be inappropriate to divide a class into groups based on students' level of comprehension, classroom observation, interaction, continuous and periodic assessment are used as a measuring system to assess learning levels of the students.

The IQAC and the Departments draw up the schedule for organising remedial classes for slow learners. This exercise is done in a discreet manner and slow learners are encouraged and prodded to recognize their shortcomings and register on their own without compulsion. Teachers are able to give one to one attention in remedial classes and focus on individual problems in a better manner when compared to a regular classroom in which the advanced learners' participation may inhibit the others from voicing their problems.

The departments use monitoring and mentoring to keep track of slow learners' progress. Revision classes and counselling sessions are held and additional teaching taken up if required. Faculty makes it a point to be patient and accessible to students personally, over phone, mail, and social apps.

File Description	Documents
Link for additional Information	Null
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
745	39

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations.

Student representation in administration is an important initiative taken by the College. Representatives of students serve as members on committees like Internal Quality Assurance Cell, Internal Complaints Committee, Grievance Cell in order to involve them in the decision making process and maintain transparency apart from inculcating a sense of responsibility in them.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Null

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of Purbanchal College use online education resources, social networking sites, and blended learning platforms like Google classroom to effectively deliver teaching and provide enhanced learning experience to the students. The teachers use in some way or other ICT tools to teach and train their students.

The Department of Education and Training, and Department of Geography have laboratories relevant to their subjects. These laboratories fortify the knowledge acquired in traditional classes. Altogether four Departments have LCD projectors which are used for screening educational movies, documentaries and for making power point presentations.

The use of ICT by teachers in classrooms apart from enabling students to keep pace with the contemporary digital and virtual world has helped the college to create a student centric learning approach.

You- Tube, E- mails, WhatsApp group, Zoom and Google classrooms are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. Internet and Wifi facility is made available to all the students of MANUU Campus at Headquarters, free of charge.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Null

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

696

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The efficient and smooth conduct of examinations and timely declaration of the results can be ensured only with the co-operation of all the stakeholders including teaching , non-teaching and administrative staff of the college. They are expected to be aware of the various procedures and time schedules which they should adhere to. Invigilators are requested to acquaint with the following procedures:

1. Carrying mobile phones or any reading material by the invigilator is strictly prohibited. The invigilator is expected to be vigilant and take frequent rounds in the exam hall.
2. Invigilators shall make announcement in the examination hall that the use of electronic devices by the students shall not be permitted in the examination hall.
3. The invigilator is expected to be tactful while dealing with complex situations and not to disturb the tranquility in the exam hall. In case of any problem he/she may bring the matter to the notice of the Officer In-charge.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nill

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has devised an efficient mechanism to deal with examination related grievances which is transparent in the pattern. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and end-semester examinations.

At Institute Level:

At the institute level, an examination committee, comprising of a senior teacher as co-ordinator and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process.

Within a timew bound the Internal Assessment marks are entered in the University portal, student's login.

AtUniversity Level:

If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action.

Students can bring their grievances by applying for the following evaluation procedur:

Re-Evaluation:

Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Null

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programs

and courses. The following mechanism is followed by the institutions to communicate the learning outcomes to the teachers and students.

There are 13 subjects in the college viz. Assamese, Bodo, Economics, Education, English, Geography, Hindi, History, Maths, Philosophy, Political Science, Sociology, Statistics and Commerce.

DEPARTMENT OF ASSAMESE

* This course will help the students to master on Assamese Language.

* This course will enable to increase moral and educational knowledge..

DEPARTMENT OF BODO

Programme Outcome:

*The Bachgelor of Arts in Bodo Literature provides Students knowledge of the history and development of Bodo Literatures as well as Bodo culture. The will get the opportunity to read texts in realtion to their historical and cultural contexts.

* It will provide skills in creative writing to the students and the students will gain competence over the language to empower and enhance their communication skills.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nill
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has a system in place for measuring the levels of attainment of course outcomes, programme specific outcomes and

programme outcomes.

Attainment of the Course Outcomes

The course outcomes is measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), setting up of question paper, evaluation, and result.

At the Departmental level the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as relatively average. The 75 percent of compulsory attendance to qualify for writing the examination of the courses is adhered to, to ensure students participation in the class. The attendance is also tied with marks. The continuous evaluation is done through tests, quizzes, written assignments, presentation of papers, oral presentations, field work and so on. The end semester examination of every course is based on written examination of three hours, the question paper of which is required to test the knowledge of the student from every unit prescribed for study.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Null

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

175

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nill

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.purbanchalcollege.com/pdf/2.7.1.docx>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Null

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

a. The college organizes extension activities such as cleanliness drive, Swacha Bharat Abhiyan, Plantation Programme, Women and Gender related programme, Health Camp in the adopted village and adopted school.

b. The college organizes academic activities in the adopted school where the faculty members of the college take part in academic contributions.

c. The College also provides academic support to schools under its adoption of schools initiatives.

d. The college also plays a supportive role to the nearby village.

e. The NSS wing of the college play an active role towards implementing the extension activities of the college.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a total of approximately 12 Bighas of land. The total number of classroom available is 26. The college has one Seminar Hall. Three Classrooms are equipped with LCD facilities. The Library and library reading room, the IQAC room, Viceprincipal's room, Principal cabin and the accountant cabin is equipped with Wi-Fi/LAN networking. The entire college area is equipped with Wi-Fi facility. Under the RUSA equipments scheme the college bought 30 computers for the upcoming computer centre in the college. 10 computers were installed in the library reading room. The multigym was equipped with latest gym equipments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Null

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College provides adequate facilities for different cultural activities. The College Union Body organizes different cultural activities in the Freshman Social, Annual Sports, Other major events and divas. The college has one open stage auditorium and one indoor stadium with a stage. The college also has different musical instrument.

The College has adequate facilities for games and sports viz.

1. A spacious playground for outdoor games.
2. Volleyball court.
3. Indoor Stadium for Badminton.
4. Multigym
5. Equipments for both outdoor and indoor games are available in the college.
6. The college conducts yoga classes for faculty members and students three days in a week on regular basis.
7. The Sports Management Committee also runs a Karate Training programme in its multigym building. A good number of students from the college and surrounding area are benefitted by the training programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Null

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Null
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

34,55,847.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the Software- SOUL2.0

Nature of automation- Partially Automated.

Year of automation-2016

Library Service Type

1. Text Books- Existing-5508, Newly Added-Nil = Total-5508
2. Reference Books- Existing-3329, Newly Added-Nil=Total-3329
3. Journals-5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Null

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College initiates proper measures towards maintaining and Updating its IT and related services and facilities. In this regard two faculty members have been entrusted to carry out the required measures. The Principal along with IQAC Co-ordinator and the faculty members provide inputs and suggestions in this regard.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Null

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

34,19,498.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has established systems and procedures towards maintaining and utilizing its physical, academic and support facilities. The measures taken by the institution are:

1. The laboratories of Geography Department and Education Department are maintained by the respective departments. The HOD of both the department keeps a close eye in the

different activities of the respective departments. Moreover some of the issues are discussed and decided in the meeting of the Academic Board under the chairmanship of the Principal.

2. The Librarian with the help of the library staff maintains the library services. The Library Committee of the college includes the Principal as President, Librarian as Secretary and all the HOD's as members. All the major decisions are taken in the meetings of the Library Committee.
3. The college has the outdoor games and indoor games section to maintain the games and sports facilities. Each section has a Secretary elected by the students annually. A Professor In-Charge is also appointed to guide the students.
4. Two faculty members are entrusted with the responsibility of maintaining computer and related services.
5. The Vice-Principal of the college is the Academic In-Charge of the college.
6. Students can access the computers present in the library reading room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Null

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

702

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Null
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a Students' Council known as Purbanchal College, Silapathar Students' Union (PCSSU) and the secretaries of different portfolios are elected by the students of the College through direct election annually. The Students' Union plays a vital role in different activities of the College as per the constitution of the PCSSU. The Secretaries including the President and Vice-President are guided by the advisors.

The college has Anti Ragging and Anti Grievance Redressal Cell where student members are also included.

The College was benefitted by the RUSA Scheme 2.0. The College formed the Project Monitoring Unit (PMU) at College level as per the guideline of the RUSA, Assam for successful implementation of the scheme. The President and General Secretary of PCSSU were included in the PMU. The College forms Admission Committee/Fees Fixation Committee in each academic session and student's representative are included as members in the Committees.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a dynamic Alumni Association and initiation has been taken for registration of the Alumni Association.

Frequently the Alumni Association makes contribution in different programs conducted by the college. Several material donations came from the Alumni Association.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College has been focusing and implementing the principles of decentralization and participative management practices at different levels in its structure. The administrative activities, academic activities and development activities are managed by the Principal & Secretary with the help of the active co-operation from Academic In-Charge, Faculty Members, Non-teaching staffs and the Union Body members. The Governing Body of the College provides all kinds of support and guidance in different aspects of the College. The Academic Board of the College, which includes the Academic In-Charge as the Co-ordinator and all the HOD's as its members under the chairmanship of the Principal is assigned with the responsibility for conducting academic activities of the College. Different academic and administrative as well as other statutory and non-statutory committees, Bodies of the college assigned with different and responsibilities are formed through the inclusion of the faculty members, members from non-teaching staff, student members etc. As for example as per Government Rule two members from the Faculty , one member from the Non- Teaching Staff , the Librarian and two parents/ guardians are included as members of the Governing Body of the College. Some other Committees are- Purchase Committee, Construction Committee, Admission Committee.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College in general has been focusing and implementing the principles of decentralization and participative management practices at different levels in its structure.

The administrative , academic , development activities of the College are conducted and managed by the Principal with the help of the active cooperation from Academic In-Charge, Faculty Members, Non Teaching Staff members and the Union Body of the Students. In this regard the Governing Body of the College provides all kinds of support and guidance in different aspects

of the College.

The Students Union of the College has been empowered to play an important role in different activities of the College. Students representatives as members are included in certain Committees such as Anti Ragging & Anti Grievance Redressal Cell, Women's Cell, Hostel Management Committee etc. The Students' Union of the College is formed with President, Vice -President , General Secretary, Assistant General Secretary and some other Secretaries of different portfolios through general election among the students in each academic session. The Students' union is entrusted with different duties and responsibilities in the development process of the College.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development

In terms of curriculum development as a affiliating college under Dibrugarh University, Purbanchal College, Silapathar has a limited role in curriculum development process as the University prepares the curriculum for different programmes. However the college has been playing its role in quality improvement strategies in curriculum development within its purview as follows:

1. The College prepares and follows a well-planned and well managed daily class routine as its strategy for quality development and delivery system.
2. The College has introduces the CBCS Programme in B.A., B.Com as per the Provisions of Dibrugarh University from the Academic Session 2019-2020.

2. Teaching and Learning

As quality improvement strategies in Teaching-Learning process the college has taken different measure. Some of these strategies are:

1. The College is giving adequate importance on the use of ICT tools in Teaching-Learning process to enhance its effectiveness along with continuous up-gradation and expansion.
2. Well planned and well conducted Teaching plans. Teaching plans are prepared by each faculty member in the beginning of each academic session. The IQAC and the Academic Council of the College monitors and provide guidance if required.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Null
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the College is formed as per rule by the State Government. The Governing Body is headed by the Chairman appointed from amongst renown Academician. The Principal is the Secretary of the Body. Two representatives from the Faculties, two guardian members, the librarian, IQAC Co-ordinator, representatives from the non-teaching staff are included in the Body as members apart from the Nominee of the Vice-Chancellor.

File Description	Documents
Paste link for additional information	Null
Link to Organogram of the Institution webpage	Null
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Scheme for Teaching

As part of welfare scheme the teacher whose post were not provincialised are provided with monthly financial assistance of Rs.5000 per month from faculty development fund. Apart from that all the faculty members are provided with Group Insurance.

Welfare Scheme for Non-Teaching Staff

As part of welfare scheme the non-teaching staff whose post were not provincialised are provided with monthly financial assistance of Rs.3000 per month from faculty development fund. Apart from that all the non-teaching staff members are provided with Group Insurance.

Welfare Schemes for Students

1. Purbanchal College, Silapathar runs a Students Group Insurance Scheme under the policy of LIC.
2. Seven meritorious students are selected from the weaker section of the society are financially supported with an amount of Rs.5000 each.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. The Principal of the College prepares Appraisal Confidential Report (ACR) for the members of Teaching and Non-Teaching Staff on the basis of the performance of the employees.

2. The IQAC conducts SWOT/SWOC analysis in which the employees of the college participate to give the views on Strength, Weakness, Opportunity and Threat/ Challenges of the College on different aspects.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. Internal Govt. Audit on annual basis.

2. Annual Audit by C.A.

3. Online payment through PFMS (Public Finance Management System).

The College strictly follows the instructions forwarded by the C.A/Auditors on regular basis as part of its continuous upgradation process of Financial Management.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

1. The College has been following the strategies to obtain benefit from Government Schemes and as such the College is able to obtain a total of Rs. 2 Crore from RUSA under Infrastructure Grants To Colleges of which Rs. 1 Crore has been already released and 100% Utilization Certificate of released fund is submitted to the RUSA office.

2. The College has taken initiatives to improve its resource mobilization.

3. The College is trying to collect resource from the Alumni of the institution either in physical or in monetary term.

File Description	Documents
Paste link for additional information	Null
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC conducts and implements strategies for institutionalizing the quality assurance strategies and process are:

1. The IQAC conducts and analyzes Administrative and Academic Audit on regular basis and forwards suggestions in this regard.
2. The IQAC regularly monitors and advices the optimum use of ICT enabled classroom by the departments of the college.

3. The IQAC prepares the Academic Calendar in each Academic session and ensures the strict implementation of it.
4. The IQAC conducts Students Feedback on regular basis and initiates required steps for improving teaching-learning activities.
5. The IQAC conducts SWOC Analysis on regular basis among faculties towards initiating the steps for continuous upgradation in academic and co-curricular activities.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The College reviews its teaching learning process, structures and methodologies of operations and learning outcomes in detail in the periodic meeting of the IQAC and decisions are taken for further up gradation in this regard.

2. The College has an Academic Board including all the Head of the Departments of the College. The Academic Board discusses different related issues and decides there on in the academic activities where the IQAC plays an important role.

File Description	Documents
Paste link for additional information	Nill
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality

C. Any 2 of the above

audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nill
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To promote women education, the College is doing consistent efforts.

The Women's Cell and Gender Sensitization Committee of the College was established with objective to sensitize & equip students with issues related to gender sensitization, women empowerment etc. Female employees also get maternity leave, child care leave and are also entitled to avail leave on adoption of child.

Central physical work out facility provided for girls students in College Multigym. There are significant number of women cadets in College NSS unit. Indoor & outdoor games for Men & Women students and staff were held on various occasions.

College has taken several measures to enhance safety & security on campuses by constituting Internal Complaints Committee (ICC), installing CCTV cameras & by providing round the clock security.

File Description	Documents
Annual gender sensitization action plan	Null
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Null

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

<p>The College facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The College management has also advised to refuse anything which is not needed. The College has different dustbins to segregate the different waste like plastic bottles, liquid waste, disposal plates etc. There are committees that deal with the minimization of waste. Every day the waste is collected in bins and disposed to a place where it can be converted into manure.</p> <p>In addition to this the College has organized many workshops on the implementation of these techniques effectively. Training programmes are conducted from time to time about the methodology of disposing the waste. It was stressed that we should avoid plastic items to the best possible capacity.</p> <p>For solid waste management different bins have been placed at different departments. This ensures that solid waste segregated</p>
--

at the source. It is also ensured that the recycling of all these components is done in minimum cost and labour. Suitable techniques are applied for disposing of solid waste. The garbage generated is preferably treated at the site of generation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nill
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College has conducted several programs for providing an inclusive environment. It has taken various initiatives for promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities.

The College also organizes various cultural programs to celebrate the cultural diversity of India. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances. These cultural events are organized at different levels- departments, hostels, and College- and on different occasions like Independence Day, Republic Day, Annual College Week etc.

The various departments of the College conduct seminars, workshops, and outreach programs to promote communal harmony and tolerance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College organizes various programs from time to time for the

promotion of Constitutional values, rights, duties, and responsibilities of citizens. The College celebrates Independence Day on the 15th of August every year. The day marks the importance of freedom, on this day, Flag hoisting ceremony is organized followed by recitation of the National Anthem.

Every year on 26th January, the College celebrates Republic Day with great gratification to honour the date on which the constitution of India came into effect. This day highlights the importance of constitution.

The College also celebrates Voters Day to bring awareness among the general masses about the importance of the vote. The College organizes several programs to promote various constitutional rights, duties, and responsibilities of citizens. The College also celebrates Women Day to mark the achievements of women throughout the history. Similarly the College celebrates World Environment Day on the 5th of June every year to ensure the Environmental concern is addressed. Similarly, the College organizes a Swachh Bharat Cleanliness Drive. The drive is aimed to promote the importance of cleanliness. Hence in this way, the College ensures that the Constitutional values, rights, duties, and responsibilities of citizens are promoted and served.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony and healthy work atmosphere and to make the learners aware of the national pride and rich cultural heritage, the National/International commemorative days are regularly being celebrated and observed in the College.

- Every year the College celebrates National Festivals i.e. Independence Day on 15th August and Republic Day on 26th January with pomp and gaiety by hoisting the national tricolour in the College Campus. After unfurling the flag, students sing the National Anthem and other patriotic songs.
- The Union Body of the College organises Teachers' Day every year on September 5 in memory of Dr. S. Radha Krishnan, former President of India. Eminent educationists and teachers are invited.
- The College organizes essay writing competitions on the occasion of 150th Birth Anniversary celebrations of Mahatma Gandhi. The College also celebrates Children's Day as a tribute to India's First Prime Minister, Pandit Jawaharlal Nehru on November 14 every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices -I

Title- Teaching and Non-Teaching Staff Group Insurance

Goal: - This practice has been designed to develop awareness among the teaching and non-teaching staffs of the college regarding the need of insurance in one's life.

The Context: - Accidents or mishaps keep happening every day and every now and then. Some mishaps are unnoticeable or are a nuisance, others get serious and unavoidable.

Problems Encountered: - It is found that most of the time the insurance provider didn't inform about the new amendments regarding teaching and non-teaching staffs insurance.

Solution: - But now after an interaction with the Manager of LIC Jorhat division the co-ordinator managed to get the latest information or modification if any at the earliest.

Best Practice -II

Title- Online Classes during the pandemic

Goal: - This practice has been designed to develop awareness among the teaching staff for conducting online classes to cover up the syllabus in time.

The Context: - In the time when online teaching and collaboration is getting popular, online live classroom platforms come as

savior.

Evidence of success: - Almost all the departments available in the college have taken online classes either with the help of Google Classroom or WhatsApp.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Purbanchal College, Silapathar has a set of high values and standards for the improvement of community living. Combinations of learning and curiosity of actions from the institution from years provide good actions for the betterment of the marginalised community especially the students from the tribal community. Our institution has distinct characteristics which have guided multi-disciplinary academic programme. With the belief of academic and technical excellence, institution stimulates and support students to participate in various rural developmental activities. The college has at all times shown willingness to adopt new dealings for the enrichment of values among faculty members and students in order to make them better residents. Thus all our faculty members and students of our college are fortified to participate in social activities. The college fraternity is highly motivated to work for the progression of the students. Regular counselling programmes are organised by several departments of the college to guide the students for various competitive examinations. They are also motivated to undergo certificate courses and diploma courses.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

* To continue organising the departmental seminar at regular interval.

- * To continue the publication of ISSN Journal "Hilarion Ray".
- * To continue the publication of the college Newsletter "Pulse".
- * To continue departmental Journal, Wall Magazine and College Wall Magazine.
- * To monitor the online classes conducted by the several departments of the college.
- * To continue the awareness campaign amongst students and faculty members regarding the importance of cleanliness and sanitization in the post COVID scenario.
- * To inform the students and faculty members regarding importance of vaccination against COVID.