



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		PURBANCHAL COLLEGE
Name of the head of the Institution		DR. ROSE KUMAR KUTUM
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+919954898265
Mobile no.		9435089818
Registered Email		purbanchalcollege@gmail.com
Alternate Email		iqacpcs@gmail.com
Address		P.O. & P.S.: SILAPATHAR
City/Town		SILAPATHAR
State/UT		Assam
Pincode		787059
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	MR. RATUL DUTTA
Phone no/Alternate Phone no.	03753245793
Mobile no.	9954368673
Registered Email	purbanchalcollege@gmail.com
Alternate Email	iqacpcs@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://purbanchalcollege.com/pdf/AQAR2017-2018.pdf">https://purbanchalcollege.com/pdf/AQAR2017-2018.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<https://purbanchalcollege.com/pdf/Academic%20Calendar%202018.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.02	2016	19-Feb-2016	18-Feb-2021

### 6. Date of Establishment of IQAC

27-Aug-2011

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Swaraj on the occasion of Gandhi Jayanti organised by IQAC	02-Oct-2018 1	36

in collaboration of Department of Philosophy.		
Observation of Lachit Divas by the Department of History	24-Nov-2018 1	42
Observation of Freshmen Social conducted by IQAC and Students Union of the College.	21-Sep-2018 1	620
Guardian Meet organised by IQAC and Departmental Guardian meet under the guidance of IQAC	15-Jun-2018 1	235

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mamoni Hazarika, Department of Education	Cotingency (FDP)	UGC	2018 0	15000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

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**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Workshop on Swaraj on the occasion of Gandhi Jayanti organised by IQAC in collaboration of Department of Philosophy. 2. Observation of Lachit Divas by the Department of History. 3. Observation of Freshmen Social conducted by IQAC and Students Union of the College. 4. Guardian Meet organised by IQAC and Departmental Guardian meet under the guidance of IQAC. 5. Observation of International Environment Day on 5th June in collaboration with NSS Unit Purbanchal College, Silapathar.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Prepare Annual Academic Calendar on the basis of Dibrugarh University Academic Calendar and also Course Plan like previous year.	Successful completion of courses in due time.
Collection of feedback forms from students, guardian and alumni and conducted the sessional examinations in due time.	Helps in fulfillment of lapses of the teaching faculty
Published Annual College Magazine and Wall Magazine of different departments of the college.	Participation level of students increased from previous year.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body	09-Dec-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

30-Nov-2019

**17. Does the Institution have Management Information System ?**

No

Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As the Academic calendar is prepared and designed by the University the IQAC after discussion with the various departments of the institution like every year finally prepares and designs its own academic calendar so as to meet the requirements of the students. The IQAC also monitors the sessional examination conducted by the various departments as per the routine provided by the examination committee of the college. The IQAC also keep a close eye on the departmental seminar, workshop and group discussion organised by the various departments of the college and also keep documentation of the same in the IQAC office. The IQAC keep in touch with the Departmental HOD's while setting paper for sessional examination. It also takes feedback from the teaching staffs regarding the classes conducted by the Teachers and recommend them to take remedial classes at least once a week. As the college is running P.G. courses of M.A., M.Com., M.Sc. under Directorate of Distance Learning, Dibrugarh University, weekly classes are conducted by various departments of the College.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BA	Department of Assamese	36
BA	Department of Sociology	27
BCom	Department of Commerce,	83
BA	Department of Economics	31
BA	Department of Education	56
BA	Department of History	24
BA	Department of Philosophy	38
BA	Department of Political Science	47
BA	Department of English	26
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#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The IQAC like every year conducts meeting at regular intervals with the staffs of the college to take feedback from the teaching staffs regarding smooth running of the regular classes and remedial classes for both Major and non-major subjects. The suggestions and recommendations from the faculty members are duly recorded for future use. The IQAC conducts meeting with the various internal committees/cells/societies and non-teaching staff for smooth functioning of the college proceedings. There suggestions too are recorded and kept for future execution. The IQAC also conducts meeting with the students, parents, alumni and other stakeholders of the college. Their recommendations are also documented. After analysing the suggestions from the different committees the IQAC conducts a meeting of the IQAC committee to further discuss the findings and informs it to the Principal Secretary of the college for execution. The IQAC at different time places the suggestions provided by different committees, the teaching staff, non-teaching staff, students, parents, alumni and other stakeholders in the Governing Body meeting of the college. As per suggestions from the governing body of the college the IQAC finally initiates its functioning.</p>

#### CRITERION II – TEACHING- LEARNING AND EVALUATION

##### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Assamese	50	13	11

BCom	Accounting and Finance	50	42	37
MA	Assamese	15	13	11
MCom	Accounting and Finance	60	8	8
MSc	Mathematics	10	9	9
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1094	50	46	0	30

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
46	8	4	4	4	1
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In terms of students mentoring system the students of the colleges are divided into clusters and one teacher is given charge of one such cluster to mentor the group. The teachers keep record of the student's attendance, overall performance of the students in different co-curricular activities of the college. The teacher also communicates with the parent/guardian of the students and regularly informs them about the performance of their ward/children. The teacher also conducts at least one meeting with the parent/guardian in each semester. Students are encouraged to participate in sports, cultural activities and literary activities. Training camps are organised at regular interval so as to benefit the students in different fields. The NAAC peer team suggested for games like Swimming and Football to be introduced in the college but due to lack of a fully functional playground the college authorities and IQAC keeping in mind the recommendations of the NAAC peer team after discussion with the Games and Sports committee of the college decided to give importance to games like Volley-Ball, Badminton, Karate, Body Building and Chess etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1094	46	1 : 24

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	46	0	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1st, 3rd, 5th	2018-2019	30/11/2018	12/02/2019
BCom	1st, 3rd, 5th	2018-2019	30/11/2018	12/02/2019
BA	2nd, 4th, 6th	2018-2019	31/05/2019	16/07/2019
BCom	2nd, 4th, 6th	2018-2019	31/05/2019	16/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college conducts sessional examination twice every semester as per the guidelines of the University. Apart from these two sessional examinations the various departments of the college conducts unit test after completion of each unit/topic for evaluating the overall progress of the students. Based on the performance at the unit test remedial classes are arranged for the students who could not perform well if necessary. As per recommendations from the IQAC cell every department of the college organises group discussion and seminars to enhance the students understanding of the topic taught in the class. The students are also given home assignments on different topics at regular intervals and documentation of the same is kept in Departmental Records.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar is provided by the University but as per requirements of the institution some modifications are done by the IQAC. The Internal Examination Committee after discussion with the IQAC organises the sessional examination as per the dates mentioned in the academic calendar. At the very beginning of every session the IQAC in collaboration with the Internal Examination Committee and various departments of the college prepares and finalizes the dates for two sessional examination of every semester. After the end of the sessional examinations answer sheets are examined and marks are displayed in the departmental notice board. The IQAC strictly follows the dates finalize for a particular event apart from the examinations like various divas, important events, festivals etc which are observed in the college with the students and faculty members. On certain occasion minor changes are done if there is any necessity. Programms like Swachh Bharat Abhiyan, AIDS awareness programme, Assam Divas, Gender Issue, Gandhi Jayanti, Tithi of Shri Shri Shankardeva, Independence Day, Republic Day etc. are organised at college.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://purbanchalcollege.com/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
6th Sem	BA	Major	119	97	81.51
6th Sem	BCom	Major	105	103	98.10
Final Year	MA	Major	30	16	53.33
Final Year	MCom	Major	8	8	100
Final Year	MSc	Major	9	7	77.78
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**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://purbanchalcollege.com/>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	Nil
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**3.3 – Research Publications and Awards**

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	0	0
No file uploaded.			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	4
Bodo/Hindi/Commerce	3
Economics	4
Education	3
English	5
<a href="#">View Uploaded File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	0
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	0
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	93	0	0
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation Programme on World Environment Day at adopted village Holokhoni Gaon Namghar Campus organised by NSS Committee in collaboration with Village Adoption Committee Purbanchal College, Silapathar	NSS	6	45
4th International Yoga Day at Purbanchal College in collaboration with Patanjali Yoga Samity Dhemaji	NSS	30	25
NSS organised an awareness programme on World No Tobacco Day	NSS	46	160
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	0	Nil	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Self Financed	Women Cell	Awareness programme on Equality for a better Tomorrow	12	64
Self Financed	NSS	Cleanliness Campaign at Phulbari High School Campus	17	50
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**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Mr. Tezendra Upadhyay, Department of Commerce, Subansiri College	Self Financed	6
Faculty Exchange	Mr. Narayan Upadhyay, Department of Education, Simenchapori College	Self Financed	6
Faculty Exchange	Dr. Dipen Saikia (Department of Political Science, Moridhal College)	Self Financed	6
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job Training	Enhancement of Entrepreneurship Skill	Rukma Jewellers Pvt. Ltd	22/10/2018	27/10/2018	30
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Rukma Jewellers Pvt. Ltd	14/09/2018	Job Training	30
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	

No file uploaded.

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2016

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5424	1392733	0	0	5424	1392733
Reference Books	3251	813174	0	0	3251	813174
Journals	5	3500	0	0	5	3500
Weeding (hard & soft)	457	250000	0	0	457	250000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

No file uploaded.

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	8	2	0	0	10	0	5	0
Added	0	0	0	0	0	0	0	0	0
Total	20	8	2	0	0	10	0	5	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Nil</a>

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
364000	364000	5659031	5659031

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Like every year the IQAC co-ordinator organises a meeting with the planning committee, development committee and construction committee of the college at the beginning of every session. In the meeting the recommendation and suggestions are taken from the committee members for proper use of the facilities available in the college. The committee also look for any up gradation required including renovation and beautification of the college campus are decide and accordingly implemented. The laboratory equipments are inspected at the beginning of the session and if required new purchases are made to meet up the requirements of the laboratory. At present the college has two separate laboratories for the Department of Education and Department of Geography. The IQAC also monitors the functioning of the Library and hold meetings with the Library Staffs at regular interval. Books procured are listed in the log books and computers of the library. Necessary arrangements for students reading room are made regularly. The Indoor stadium is used for Badminton and Yoga students are guided by the Sports In-charge of the college. The outdoor games facility is well maintained and students are guided to play different sports like Long Jump, High Jump, Shot-put, Javelin, Kabbaddi, Track event etc. The college have adequate numbers of computers in the library, department room, Accountant office, Principal room, Vice-principal Room, IQAC room, Head Assistant Room and Office Assistant room. The college have adequate classroom for smooth running of classes and the IQAC co-ordinator frequently visits the classroom monitoring the classes.

<https://purbanchalcollege.com/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Meritorious Students from Weaker section of the society	7	15000
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
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Yoga Training for students and faculty members	22/06/2018	126	NSS and Patanjali Yoga Samity Dhemaji
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling	16	236	16	9
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	2	B.Com	Commerce	P.G. Course DODL and University	M.Com.
2018	1	B.A.	Sociology	P.G. Course DODL and University	M.A.
2018	1	B.A.	Political Science	P.G. Course DODL and University	M.A.
2018	2	B.A.	English	P.G. Course DODL and	M.A.

				University	
2018	3	B.A.	Education	P.G. Course DODL and University	M.A.
2018	1	B.A.	Economics	P.G. Course DODL and University	M.A.
2018	3	B.A.	Philosophy	P.G. Course DODL and University	M.A.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Games and Sports	Local	417
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year in the beginning of the session the previous Union Body with the help of the IQAC organises the Freshman Social to welcome the students newly admitted in the college. Immediately after the completion of the Freshman Social the college with the help of the IQAC and Election Commission of the college organises student's union election and a full fledged Union Body is constituted. Two union body member representatives are part of the Governing Body. The Union Body also holds the Annual Sports Week. Student member representative are there in committees like Internal Complains Committee, Women's Hostel Management Committee, Women Cells and Sensitization Committee, Anti Grievance and Anti-Ragging and Redressal Cell, College Health and Sanitation Club, Education Tour and Excursion Committee, Publication Cell and Students' Insurance Cell etc. The Union Body members also monitors the participation of the students in classroom activities, Games and Sports, Cleanliness drive in the college campus and other social activities. They collaborate with various registered student bodies like All Assam Students

Union, Takam Mising Porin Kebang, All Bodo Students Union, All Bodo Students Literary Society, All Assam Tai-Ahom Students Union and several others. The Union Body with the help of All Bodo Students Literary Society publish Wall Magazine every year. The Union Body also helps in publishing different Wall Magazine of several department of the college. Students of the Department of Education are motivated by the faculty members of the Department to teach students of lower primary and upper primary schools in the nearby villages.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

46

5.4.3 – Alumni contribution during the year (in Rupees) :

2000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meetings are held once in a year. Alumni Association provide suggestions for the improvement of academic activities of the college. They actively participate in the various developmental work of the college.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The overall functioning of the college is decentralised by the Principal Secretary. He distributed the work between the Vice-Principal and the Co-ordinator of the IQAC. The Administrative works are looked after by the Vice-Principal. The day to day activity of the college is maintained by him. He monitors the attendance of the teaching and non-teaching staff of the college on daily basis. He also monitors the classes and keeps records of the classes regularly and keeps close touch with the teaching staff and the Union Body members of the college in regards of quality enhancement of the classroom activity. The Vice-Principal along with the IQAC Co-ordinator and Internal Examination Committee prepares the class routine, sessional examination time table. He conducts meeting with the HOD's of different subjects to discuss and implement new technique to improve the participation level of the students in classroom activities. He also keep in touch with the Admission Committee during new admission, form fill-up of examination and registration process. The IQAC Co-ordinator looks after the Academic activities of the college. He helps the Vice-Principal to prepare the class routine at the beginning of every session and also helps the Examination Committee to prepare the sessional examination schedule. He monitors the evaluation of answer sheet after the end of sessional examination and declaration of result and displaying of the marks secured by the students in the departmental notice board. He keep track on the participation of teachers in various workshops, seminars, conferences, FDP programme, Orientation Programme, Refresher Course and other academic activities and keep record of the same. He organises meetings of different committees under IQAC to discuss and find recommendations and suggestions from the teaching staff of the college and implementing the same for the betterment of the college after prior permission from the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is prepared and developed by the concerned University. The faculty members of the college try to carry the curriculum in the effective way for the students.
Teaching and Learning	? Teachers' training and teacher exchange programmes are conducted. ? The faculty members of the college do their classes regularly and sincerely. ? Home assignment, seminar, group discussion and prepare field study report are conducted by the departments of the college. ? Prepare course plan in per semester. ? Use of audio -visual in classroom teaching. ? Conducted remedial class for academically poor students. ? Guest lecture programme.
Examination and Evaluation	Two internal sessional examinations, group discussion, seminar presentation in each semester are conducted by the college. Practical examination for some particular department is also conducted by the college. Continuous evaluation is done by the different department of the.
Research and Development	? Organises seminar and publish research journals. ? Organises workshop. ? Encourage the faculty members for minor and major research project. ? Encourage the faculty members of the college to organized and participate national, international and state level seminar and workshop etc.
Library, ICT and Physical Infrastructure / Instrumentation	? The process of digitization of library is going on. ? CCTV facilities. ? Separate reading room for students. ? Daily news paper both Assamese and English, reputed journals, previous years question papers are available in the college library.
Human Resource Management	? Teachers' Unit provides financial assistance for the teaching and non-teaching staff of the college. ? Teachers' Unit and the Administration of the college provide financial assistance for economically poor students of the college. ? Participate OP/RC/Seminar/workshop in different HRD

centre. Faculty development and teachers training programmes are conducted at the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Nil	Nil

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mr. Nitul Hazarika	Assam Skill Development mission	MP 14 Lakhimpur Constituency and MLA 114 Jonai(ST) LAC	3000
2019	Mr. Okiram Pegu	Training of Trainers	NSS	3000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Five Day Workshop for Faculty Members on Power point Presentation.	Nil	22/03/2019	26/03/2019	12	Nil
2019	Nil	Documentation of file in Excel Format	26/04/2019	30/04/2019	Nil	4
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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Orientation Programme	1	29/01/2019	26/02/2019	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers whose post were not provincialised are provided with monthly financial assistance of Rs.5000 per month from faculty development fund.	Teachers whose post were not provincialised are provided with monthly financial assistance of Rs.5000 per month from faculty development fund.	Seven meritorious students are selected from the weaker section of the society and are financially supported with an amount of Rs.5000 each

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college authority has kept a clean audit system and for that a Senior Assistant has been appointed as Accountant of the college. He monitors all the expenses and income and keeps record of the same. In every sitting of the Governing Body meet the Principal informs the house regarding the expenses and details of ongoing project in the institution. After prior permission and due approval from the Governing Body new projects are initiated. The college authority appoints two of its Teaching Staff from the Commerce Stream to conduct internal audit of the college funds every year. After the final internal financial audit the audit report is being placed on the Governing Body meet for due approval. The external audit is conducted by the Local Audit Officer, Dhemaji District Circle. The bank statements are being tallied extensively. The Government audits are also done in due time as per orders and guidelines from the higher authorities and Government agencies. All the outcome of the external audit reports after proper verification is forwarded to the President of the Governing Body for due approval. Till date all the audits of the institution including both internal and external financial audits are completed successfully.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

121000
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Vice-Principal and IQAC Co-ordinator
Administrative	No	Nil	Yes	Principal and Vice-Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher meeting organized by IQAC as well as different departments of the college in a year. 2. In the meeting students' attendance, result of the final examinations are discussed. 3. Parents suggestion and guidance are recorded and try to make fruitful in the future.

6.5.3 – Development programmes for support staff (at least three)

1. Office staff is the key in the smooth functioning of the college administration. Therefore they are given ICT based training in every year. 2. Yoga camp has been organised for support staff. 3. Support staff has been given training on documentation of file in excel format.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. NSS wing, teachers and the office staff take initiative to make clean the college and the surrounding areas. 2. Plantation programmes in the college campus as well as outside by conducted by IQAC and the various department of the college. 3. Awareness programme on environment are conducted by the Environmental Committee of the college. 4. Use dustbin in the college campus. 5. Pure drinking and running water facilities in the college campus. 6. The process of Students Group Insurance suggested by the NAAC peer team has been completed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil	Nil	0
No file uploaded.					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Nil

### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4

### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil
No file uploaded.			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. NSS wing, teachers and the office staff take initiative to make clean the college and the surrounding areas.
2. Plantation programmes in the college campus as well as outside by conducted by IQAC and the various department of the college.
3. Awareness programme on environment are conducted by the Environmental Committee of the college.
4. Use dustbin in the college campus.
5. Pure drinking and running water facilities in the college campus.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practices -I Title-Students Group Insurance Goal:-** This practice is designed to develop awareness among the students and faculty members of the college regarding the need of insurance in one's life. The college authority has been working in this regard for a long time as it was suggested by the NAAC peer team. It is also aimed at inculcating and imbibing need of insurance in the minds of the students for better protection of human lives. Students' safety insurance is offered to all the students of the college. **The Context:-** Accidents or mishaps keep happening every day and every now and then. Some mishaps are unnoticeable or are a nuisance, others get serious and unavoidable. One trips and falls while looking at a poster, other clashes into a pole, still other smashes the tomatoes eyeing and slips like a skater. Such accidents are alright as they harm slightly and happen almost every day. Sometimes when an accident take place due to rashness of people and involves harming others, they become serious and alarming. Therefore, one should be careful on the road and in public places so as not to harm oneself as well as others. **The Practice:-**

The college authority after discussing with the insurance personal from LIC Jorhat division decided to start the Students' Safety Insurance policy with immediate effect. The student safety policy covers for one year and the insured amount against each individual student is 1,00,000.00 (One Lakh). For the next year renewal of policy will be done by paying the same premium. For claim and settlement if any the insurance provider has to be informed of the accident, death or injury to the insured within seven days of its occurrence. Evidence of Success:- All the students are informed about the policy by the co-ordinator of Students Insurance Cell at different time and especially during the time of fresh admission into new course. Problems Encountered:- It is found that most of the time the insurance provider didn't inform about the new amendments regarding students insurance. Solution But now after an interaction with the Manager of LIC Jorhat division the co-ordinator managed to get the latest information or modification if any at the earliest. Best Practice -II Title- Co-curricular Activities Goal:- To improve the participation level of the students in various activities during College Week and to improve the level of participation of the students in University Week the college authority has decided to introduce co-curricular competitions among the students of the college in every fourth Saturday of every month. The Context:- A health body is a home to a sound mind. To improve the level of participation, competitions like Literary, Cultural, indoor sports etc. are organised. The Practice:- This practice helped the students who felt shy at the initial stage to participate and did exceptionally well in College Week. It also helped the students to participate and perform well in University Level competitions. Evidence of the success:- This practice introduced by the college authority has benefitted the students to participate and perform well in University events. Problems faced:- Initially the level of participation was very low. Solution:- Now after few events and performance of fellow students more and more students started participating in the co-curricular activities organised by the college. In this regard we took help from the alumni association too. The interaction with the alumni helped the newly admitted students to improve their performance in the co-curricular activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://purbanchalcollege.com/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Purbanchal College, Silapathar has a set of high values and standards for the improvement of community living. Combinations of learning and curiosity of actions from the institution from years provide good actions for the betterment of the marginalised community especially the students from the tribal community. Our institution has distinct characteristics which have guided multi-disciplinary academic programme. With the belief of academic and technical excellence, institution stimulates and support students to participate in various rural developmental activities. The college has at all times shown willingness to adopt new dealings for the enrichment of values among faculty members and students in order to make them better residents. Thus all our faculty members and students of our college are fortified to participate in social activities. The college fraternity is highly motivated to work for the progression of the students. Regular counselling programmes are organised by several departments of the college to guide the students for various competitive examinations. They are also motivated to undergo certificate courses and diploma courses.

Provide the weblink of the institution

<https://purbanchalcollege.com/>

### **8.Future Plans of Actions for Next Academic Year**

1. To organise departmental seminar at regular interval. 2. To continue the publication of ISSN Journal "Hilarion Ray". 3. To continue the publication of the college Newsletter "Pulse". 4. To continue departmental Journal, Wall Magazine and College Wall Magazine. 5. To construct new classroom and computer centre. 6. To provide departments like English, Education and Commerce with digital board and projector for smart class. 7. To upgrade the existing Boys' Common Room and Girls' Common Room. 8. To reconstruct the badminton court. 9. To maintain a healthy relation with the Alumni and Guardian Committee at least two meetings to be organised in a year.