



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		PURBANCHAL COLLEGE, SILAPATHAR
Name of the head of the Institution		DR. ROSE KUMAR KUTUM
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+919954898265
Mobile no.		9435089818
Registered Email		purbanchalcollege@gmail.com
Alternate Email		iqacpcs@gmail.com
Address		P.O. & P.S.: SILAPATHAR
City/Town		SILAPATHAR
State/UT		Assam
Pincode		787059
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	MR. RATUL DUTTA
Phone no/Alternate Phone no.	03753245793
Mobile no.	9954368673
Registered Email	purbanchalcollege@gmail.com
Alternate Email	iqacpcs@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://purbanchalcollege.com/pdf/AQAR%202016-2017.pdf">_https://purbanchalcollege.com/pdf/AQAR%202016-2017.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.purbanchalcollege.com/pdf/Academic%20Calander%202017.pdf">https://www.purbanchalcollege.com/pdf/Academic%20Calander%202017.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.02	2016	19-Feb-2016	18-Feb-2021

### 6. Date of Establishment of IQAC

27-Aug-2011

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Relief to flood affected people of Aarchi Majarbari, Kamalpur and	31-Aug-2017 1	50

Bomjeborgora conducted by Deptt. of Education.		
Plantation Programme at Phulbari High School	15-Sep-2017 1	25
Freshman Social and guardian meet of Bodo Department	24-Sep-2017 1	45
Departmental Seminar on History and its Importance organised by Department of History	25-Sep-2017 1	12
Departmental Seminar on Growth and Development of Neo-Vaishnavite Movement in Assam organised by Department of History	25-Sep-2017 1	13
Departmental Seminar on Tourism and its Importance in Present Day Context organised by Department of History	25-Sep-2017 1	15
Guardian meet organised by Department of Philosophy	18-Sep-2017 1	125
Departmental Seminar on Gandhi's Ideals on Rural Development organised by Department of Philosophy and Economics	02-Oct-2017 1	172
World food day at Shree Shree Sewashram organised by Department of Economics	16-Oct-2017 1	65
Educational Tour Department of History venue Bodak, Arunachal Pradesh	10-Mar-2018 1	35

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Rudra Pegu, Department of Sociology	MRP Final Instalment	UGC	2017 0	38000

[View Uploaded File](#)

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View Link</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>• Observation International Women's Day Collaborations with Women Cell.</li> <li>• Arranged International Environment Day Collaborations with NSS of College Unit.</li> <li>• Provide suggestions for Renovation and modification of Class Rooms.</li> <li>• Conduct meeting with the HOD's for improvement of classroom environment.</li> <li>• Introduction of special remedial classes for the slow learners.</li> </ul>	
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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
Plan of Action	Achivements/Outcomes
• Prepare annual academic calendar and course plan like previous year.	• Successful completion of courses in due time.
• Collection of feedback forms and examination of the same.	• Helps in fulfillment of lapses of the teaching faculty.
• Regular holding of guardian meeting.	• Makes the guardians conscious of their children's activities in the college.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
Name of Statutory Body	Meeting Date
Governing Body	09-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Academic calendar is prepared and designed by the University the IQAC after discussion with the various departments of the institution finally prepares and designs its own academic calendar so as to meet the requirements of the students. IQAC Co-ordinator monitors the sessional examination conducted by the various departments as per the routine provided by the examination committee of the college. The IQAC Co-ordinator keeps a close eye on the departmental seminar, workshop and group discussion organised by the various departments of the college and also keep documentation of the same in the IQAC office. The IQAC Co-ordinator keeps in touch with the Departmental HOD's while setting paper for sessional examination. It also takes feedback from the teaching staffs regarding the classes conducted by the Teachers and recommends them to take remedial classes at least once a week. As the college is running P.G. courses of M.A., M.Com., M.Sc. under Directorate of Distance Learning, Dibrugarh University, like every year weekly classes are conducted by various departments of the College as per the routine provided by the Co-ordinator of Distance and open learning under Dibrugarh University.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	0

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Department of Assamese	40
BA	Department of Sociology	30
BCom	Department of Commerce, Statistics and Mathematics	80
BA	Department of Economics	35
BA	Department of Education	52
BA	Department of History	25
BA	Department of Philosophy	37
BA	Department of Political Science	48
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**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The IQAC conducts meeting at regular intervals with the staffs of the college to take feedback from the teaching staffs regarding smooth running of the regular classes and remedial classes for both Major and non-major subjects. The suggestions and recommendations from the faculty members are duly recorded for future use. The IQAC conducts meeting with the various internal committees/cells/societies and non-teaching staff for smooth functioning of the

college proceedings. These suggestions too are recorded and kept for future execution. The IQAC also conducts meeting with the students, parents, alumni and other stakeholders of the college. Their recommendations are also documented. After analysing the suggestions from the different committees the IQAC conducts a meeting of the IQAC committee to further discuss the findings and informs it to the Principal Secretary of the college for execution. The IQAC at different time places the suggestions provided by different committees, the teaching staff, non-teaching staff, students, parents, alumni and other stakeholders in the Governing Body meeting of the college. As per suggestions from the governing body of the college the IQAC finally initiates its functioning.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Assamese	50	22	20
BCom	Accounting and Finance	50	49	46
MA	Assamese	10	10	10
MCom	Accounting and Finance	60	28	28
MSc	Mathematics	10	11	9

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	936	76	46	0	30

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
46	8	4	4	4	1
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In terms of students mentoring system the students of the colleges are divided into clusters and one teacher is given charge of one such cluster to mentor the group. The teachers keep record of the student's attendance, overall performance of the students in different co-curricular activities of the college. The teacher also

communicates with the parent/guardian of the students and regularly informs them about the performance of their ward/children. The teacher also conducts at least one meeting with the parent/guardian in each semester. Students are encouraged to participate in sports, cultural activities and literary activities. Training camps are organised at regular interval so as to benefit the students in different fields. The NAAC peer team suggested for games like Swimming and Football to be introduced in the college but due to lack of a fully functional playground the college authorities and IQAC keeping in mind the recommendations of the NAAC peer team after discussion with the Games and Sports committee of the college decided to give importance to games like Volley-Ball, Badminton, Karate, Body Building and Chess etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
936	46	1:20

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	46	0	0	10

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1st, 3rd, 5th	2017-2018	29/11/2017	13/02/2018
BCom	1st, 3rd, 5th	2017-2018	29/11/2017	13/02/2018
BA	2nd, 4th, 6th	2017-2018	29/05/2018	14/07/2018
BCom	2nd, 4th, 6th	2017-2018	29/05/2018	14/07/2018
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college conducts sessional examination twice every semester as per the guidelines of the University. Apart from these two sessional examinations the various departments of the college conducts unit test after completion of each unit/topic for evaluating the overall progress of the students. Based on the performance at the unit test remedial classes are arranged for the students who could not perform well if necessary. As per recommendations from the IQAC cell every department of the college organises group discussion and seminars to enhance the students understanding of the topic taught in the class. The students are also given home assignments on different topics at regular intervals and documentation of the same is kept in Departmental Records.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar is provided by the University but as per requirements of the institution some modifications are done by the IQAC. The Internal Examination Committee after discussion with the IQAC organises the sessional examination as per the dates mentioned in the academic calendar. At the very beginning of every session the IQAC in collaboration with the Internal Examination Committee and various departments of the college prepares and finalizes the dates for two sessional examination of every semester. After the end of the sessional examinations answer sheets are examined and marks are displayed in the departmental notice board. The IQAC strictly follows the dates finalize for a particular event apart from the examinations like various divas, important events, festivals etc which are observed in the college with the students and faculty members. On certain occasion minor changes are done if there is any necessity. Programms like Swachh Bharat Abhiyan, AIDS awareness programme, Assam Divas, Gender Issue, Gandhi Jayanti, Tithi of Shri Shri Shankardeva, Independence Day, Republic Day etc. are organised at college.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://purbanchalcollege.com/downloads.htm>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
6th Sem	BA	Major	109	88	80.73
6th Sem	BCom	Major	163	139	85.28
Final Year	MA	Major	38	24	63.16
Final Year	MCom	Major	28	22	78.57
Final Year	MSc	Major	9	2	22.22

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://purbanchalcollege.com/downloads.htm>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	0	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nio	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	3
Bodo/Hindi/Commerce	2
Economics	4
Education	3
English	5
<a href="#">View Uploaded File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	95	0	0
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme on Prevention of Drug Addiction at Lika Basti Likabali under UGC GDA Grant	NSS	4	50
Clean Drive Programme at Malinithan and Rukmini Maidan	NSS	6	35
One Day Workshop on Personal Development in Collaboration with D.C.Crackers, Gurgaon at Conference Hall, Purbanchal College, Silapathar	NSS	2	20
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	0	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
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	agency		activities	activities
UGC GDA Grant	NSS	Awareness Programme on Prevention of Drug Addiction at Lika Basti Likabali under UGC GDA Grant	4	50
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Mr. Raju Pegu, Department of English, Silapathar College	Self Financed	6
Faculty Exchange	Mr. Debojit Dasgupta, Department of Economics, Simenchapori College	Self Financed	6
Faculty Exchange	Mr. Hemanta Saikia, Department of History, Moridhal College	Self Financed	6
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job Training	Basic Training on Offset Printing	U. DEE Compuprints	18/09/2017	23/09/2017	30
Job Training	Basic Training on Tally	NICM Computer Education Silapathar Branch	19/03/2018	24/03/2018	30
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
U. DEE Compuprints	01/09/2017	Job Training	30
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4000000	4000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	4976	1244500	448	148233	5424
Reference Books	2617	533798	634	279376	3251	813174
Journals	5	3500	0	0	5	3500
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Null
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### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	17	8	2	0	0	7	0	5	0

Added	0	0	0	0	0	0	0	0	0
Total	17	8	2	0	0	7	0	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">0</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
997000	997000	4923146	4923146

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The IQAC co-ordinator organises a meeting with the planning committee, development committee and construction committee of the college at the beginning of every session. In the meeting the recommendation and suggestions are taken from the committee members for proper use of the facilities available in the college. The committee also look for any up gradation required including renovation and beautification of the college campus are decide and accordingly implemented. The laboratory equipments are inspected at the beginning of the session and if required new purchases are made to meet up the requirements of the laboratory. At present the college has two separate laboratories for the Department of Education and Department of Geography. The IQAC also monitors the functioning of the Library and hold meetings with the Library Staffs at regular interval. Books procured are listed in the log books and computers of the library. Necessary arrangements for students reading room are made regularly. The Indoor stadium is used for Badminton and Yoga students are guided by the Sports In-charge of the college. The outdoor games facility is well maintained and students are guided to play different sports like Long Jump, High Jump, Shot-put, Javelin, Kabbaddi, Track event etc. The college have adequate numbers of computers in the library, department room, Accountant office, Principal room, Vice-principal Room, IQAC room, Head Assistant Room and Office Assistant room. The college have adequate classroom for smooth running of classes and the IQAC co-ordinator frequently visits the classroom monitoring the classes.

<https://purbanchalcollege.com/downloads.htm>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Meritorious Students from weaker section of the society.	5	5000

<b>Financial Support from Other Sources</b>			
a) National	0	0	0
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	11/04/2018	435	IQAC and Different Departments of the College
Personal Counselling and Mentoring	22/08/2017	936	Career Counselling Committee and different departments of the college.
Yoga Training for students and faculty members	17/07/2017	145	Games and Sports Committee in collaboration with Silapathar Yoga Centre
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career Counselling	0	245	0	8
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	2	B.A.	Mathematics	P.G. Course DODL and University	M.Sc
2017	22	B.Com	Commerce	P.G. Course DODL and University	M.Com
2017	6	B.A.	Assamese	P.G. Course DODL and University	M.A.
2017	4	B.A.	Political Science	P.G. Course DODL and University	M.A
2017	3	B.A.	English	P.G. Course DODL and University	M.A
2017	7	B.A.	Education	P.G. Course DODL and University	M.A
2017	2	B.A.	Economics	P.G. Course DODL and University	M.A
2017	2	B.A	Philosophy	P.G. Course DODL and University	M.A
2017	1	B.A	History	P.G. Course DODL and University	M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Games and Sports	Local	325
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**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year in the beginning of the session the previous Union Body with the help of the IQAC organises the Freshman Social to welcome the students newly admitted in the college. Immediately after the completion of the Freshman Social the college with the help of the IQAC and Election Commission of the college organises student's union election and a full fledged Union Body is constituted. The Union Body also holds the Annual Sports Week. Student member representative are there in committees like Internal Complains Committee, Women Cells and Sensitization Committee, Anti Grievance and Anti-Ragging and Redressal Cell, College Health and Sanitation Club, Education Tour and Excursion Committee, Publication Cell and Students' Insurance Cell etc. The Union Body members also monitors the participation of the students in classroom activities, Games and Sports, Cleanliness drive in the college campus and other social activities. They collaborate with various registered student bodies like All Assam Students Union, Takam Mising Porin Kebang, All Bodo Students Union, All Bodo Students Literary Society, All Assam Tai-Ahom Students Union and several others. The Union Body with the help of All Bodo Students Literary Society publish Wall Magazine every year. The Union Body also helps in publishing different Wall Magazine of several department of the college. Students of the Department of Education are motivated by the faculty members of the Department to teach students of lower primary and upper primary schools in the nearby villages.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

43

5.4.3 – Alumni contribution during the year (in Rupees) :

1500

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meetings are held once in a year. Alumni Association provide suggestions in the academic activities of the college. They also actively participate in the development of the college. Different awareness programme and guest lecture

programmes are done by the Alumni Association.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The overall functioning of the college is decentralised by the Principal Secretary. He distributed the work between the Vice-Principal and the Co-ordinator of the IQAC. The Administrative works are looked after by the Vice-Principal. The day to day activity of the college is maintained by him. He monitors the attendance of the teaching and non-teaching staff of the college on daily basis. He also monitors the classes and keeps records of the classes regularly and keeps close touch with the teaching staff and the Union Body members of the college in regards of quality enhancement of the classroom activity. The Vice-Principal along with the IQAC Co-ordinator and Internal Examination Committee prepares the class routine, sessional examination time table. He conducts meeting with the HOD's of different subjects to discuss and implement new technique to improve the participation level of the students in classroom activities. He also keeps in touch with the Admission Committee during new admission, form fill-up of examination and registration process. The IQAC Co-ordinator looks after the Academic activities of the college. He helps the Vice-Principal to prepare the class routine at the beginning of every session and also helps the Examination Committee to prepare the sessional examination schedule. He monitors the evaluation of answer sheet after the end of sessional examination and declaration of result and displaying of the marks secured by the students in the departmental notice board. He keep track on the participation of teachers in various workshops, seminars, conferences, FDP programme, Orientation Programme, Refresher Course and other academic activities and keep record of the same. He organises meetings of different committees under IQAC to discuss and find recommendations and suggestions from the teaching staff of the college and implementing the same for the betterment of the college after prior permission from the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is prepared and developed by the concerned University. The faculty members of the college try to carry the curriculum in the effective way for the students.
Teaching and Learning	? Teachers' training and teacher exchange programmes are conducted. ? The faculty members of the college do their classes regularly and sincerely. ? Home assignment, seminar, group discussion and prepare field study report are conducted by the departments of the college. ? Prepare course plan in per semester. ? Use of audio -visual in classroom teaching. ? Conducted remedial class for academically poor

	students. ? Guest lecture programme.
Examination and Evaluation	Two internal sessional examinations, group discussion, seminar presentation in each semester are conducted by the college. Practical examination for some particular department is also conducted by the college. Continuous evaluation is done by the different department of the.
Research and Development	? Organises seminar and publish research journals. ? Organises workshop. ? Encourage the faculty members for minor and major research project. ? Encourage the faculty members of the college to organized and participate national, international and state level seminar and workshop etc.
Library, ICT and Physical Infrastructure / Instrumentation	? The process of digitization of library is going on. ? CCTV facilities. ? Separate reading room for students. ? Daily news paper both Assamese and English, reputed journals, previous years question papers are available in the college library.
Human Resource Management	? Teachers' Unit provides financial assistance for the teaching and non-teaching staff of the college. ? Teachers' Unit and the Administration of the college provide financial assistance for economically poor students of the college. ? Participate OP/RC/Seminar/workshop in different HRD centre. ?Faculty development and teachers training programmes are conducted at the college.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Nil	Nil

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	0
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#### 6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2017	Awareness Programme on proper use of ICT tools in Classroom	Nil	26/12/2017	31/12/2017	15	Nil
2018	Nil	Training of DTP and Printing	19/02/2018	24/02/2018	6	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	0	Nil	Nil	0
Refresher Course	0	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college authority has kept a clean audit system and for that a Senior Assistant has been appointed as Accountant of the college. He monitors all the expenses and income and keeps record of the same. In every sitting of the Governing Body meet the Principal informs the house regarding the expenses and details of ongoing project in the institution. After prior permission and due approval from the Governing Body new projects are initiated. The college authority appoints two of its Teaching Staff from the Commerce Stream to conduct internal audit of the college funds every year. After the final internal financial audit the audit report is being placed on the Governing Body meet for due approval. The external audit is conducted by the Local Audit Officer, Dhemaaji District Circle. The bank statements are being tallied extensively. The Government audits are also done in due time as per orders and guidelines from the higher authorities and Government agencies. All the outcome

of the external audit reports after proper verification is forwarded to the President of the Governing Body for due approval. Till date all the audits of the institution including both internal and external financial audits are completed successfully.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

121000.00

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Vice-Principal and IQAC Co-ordinator
Administrative	No	Nil	Yes	Principal and Vice-Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher meeting organized by IQAC as well as different departments of the college in a year. 2. In the meeting students' attendance, result of the final examinations are discussed. 3. Parents suggestion and guidance are recorded and try to make fruitful in the future.

6.5.3 – Development programmes for support staff (at least three)

1. Office staff is the key in the smooth functioning of the college administration. Therefore they are given ICT based training in every year. 2. Like every year this year too the college authority organises Yoga Camps for the support staff. 3. Support staff are trained for DTP and Printing.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. NSS wing, teachers and the office staff take initiative to make clean the college and the surrounding areas. 2. Plantation programmes in the college campus as well as outside by conducted by IQAC and the various department of the college. 3. Awareness programme on environment are conducted by the Environmental Committee of the college. 4. Use dustbin in the college campus. 5. Pure drinking and running water facilities in the college campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Workshop on Proper Use of E-Resources available at College Library	18/09/2017	18/09/2017	23/09/2017	641
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil
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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? NSS wing, teachers and the office staff take initiative to make clean the college and the surrounding areas. ? Plantation programmes in the college campus as well as outside by conducted by IQAC and the various department of the college. ? Awareness programme on environment are conducted by the Environmental Committee of the college. ? Use dustbin in the college campus. ? Pure drinking and running water facilities in the college campus.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practices -I Title- Plantation Programme at College Campus Goal:-** This practice is designed to develop the awareness and healthy practices of planting trees and taking care of the planted trees so as to improve the beautification of the college campus. It is also aimed at inculcating and imbibing environmental values in the minds of the students as well as the teaching and non-teaching staff of the college for better protection and conservation of environment. **The Context:-** A tree is the best friend of man on earth. When we use trees respectfully and economically, we have one of the greatest resources on earth. Trees are rightfully called the lungs of the earth. Life on earth would cease to exist in the absence of trees. Trees are responsible for sustaining the environment in several ways. Trees release life-supporting oxygen and absorb harmful gases like carbon dioxide during the process of photosynthesis. They act as sponges by taking in toxic emissions and other pollutants, released into the atmosphere by industries and vehicles. The roots of trees bind the soil together thereby preventing erosion. The blatant and increased rate of deforestation is the primary cause of landslides. In addition to being the bearers of delicious fruits, trees are the natural habitat of several species of animals, birds, and insects. Thus, the destruction of a tree implies the destruction of an entire ecosystem. Trees play an extremely important part in regulating the temperature and making the weather conditions conducive to rainfall. They take in carbon dioxide from the air, thereby purifying it, and release oxygen, which is essential to the sustenance of life. Moreover, they also provide us with wood, food, fuel, paper, etc, which are an important part of our daily lives. Furthermore, they are home to all kinds of animals and birds as well. Deforestation is a major reason behind the climate change crisis that we are facing today. Not only has it led to the occurrence of numerous natural calamities, but it has also resulted in the severe depletion and extinction of many species of flora and fauna. It is high time that we took the responsibility for our actions. We need to give back to the earth and take care of her the same way she has been taking care of us for so long. We need to plant as many trees as possible to make our earth beautiful and green again. **The Practice:-** The plantation programme is a regular activity implemented in our college. But after the launching of "Swachh Bharat " as a national campaign by the Government of India, this practice is made more extensive. The IQAC along with the NSS Committee and Campus Development Cell organised a meeting where exhaustive discussion was held regarding operation of this programme. Accordingly, the responsibility was bestowed upon the NSS Committee and Campus Development Cell for maintaining and monitoring the plantation drive in the college. The respective cells are actively engaged in the plantation drive and sincerely rendering their services for the promotion and protection of the college environment. "Plant a tree today for a better tomorrow" is the slogan of this practice. The significance of tree plantation cannot be stressed upon enough, and their importance has only increased in the present scenario, with global warming and climate change being very real threats to our planet and all its inhabitants. **Evidence of Success:-** All members of the teaching staff, non-teaching staff and students are well conscious about the need of planting more and more trees to keep the

environment clean and this culture is made and maintained inside the college the college campus. The plantation culture is also promoted among students counterpart and non-teaching staffs in the college campus. Problems Encountered:- Despite several motivational lectures by the faculty members it is found that there are some students who are found not taking good care of the plant that they have planted and they are reluctant to render their services during college hour. Best Practice -II Title- Village Adoption Programme Goal:- The goal of this practice is to develop the overall environment of the nearby village of the college. The college aims at motivating the parents to send their wards to school and colleges regularly. They are also advised to keep track of their children's overall activity apart from the educational activities. The college teacher also motivates the children to take care of their health and advises them about the importance of cleanliness. The Context:- The "Village adoption Programme" is taken for energising and strengthening the rural environment and to slow down rural-urban migration which research has shown to be harmful for both rural and urban people and their regions. Our aim is to create a lasting change in the lives of the villagers with special focus on the disadvantaged groups providing adequate opportunity to all so as to help them lead a productive and successful future. The Practice:- This practice is a new activity which has been proposed in our college on 15/09/2017 and subsequently a committee was formed for execution of the practice. The idea of this practice is evolved at the Staff Meeting of the college, as there was a guideline from the Government of Assam and in consultation with the authority of the college a "Village Adoption Committee" is framed under the guidance of the Principal. The committee was given the responsibility to arrange the programme. The first programme taken by this committee was plantation programme at Phulbari Pathar L.P.School. Subsequently a health awareness programme was organised at Phulbari village in collaboration with College Health and Sanitation Club. Departments like Assamese, English, Economics, Philosophy, History and Education had conducted classes in Phulbari High School. Evidence of the success:- This initiative of the college not only helped the students of the village but also helped the villagers especially the women of the village who were earlier not aware of their health issues. The awareness programme on health helped the girl students and women of the village to properly take care of their health during menstruation period. In this regard the female staff of the college took necessary step to interact with the girl students and women of the village. Problems faced:- The main problem faced in the implementation of the programme is fewer co-operations from the villagers especially the women who feel reluctant to share their private issues with the organisers. The main constraints in this regard are the poor literacy rate among the women folk of the village. Solution:- With the help of some of our alumni, girl students and female faculty members of the college we were able to convince them to share their experiences and problems faced in their day to day activities, as well as their health issues.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3.1 Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words. Purbanchal College, Silapathar has a set of high values and standards for the improvement of community living. Combinations of learning and curiosity of actions from the institution from years provide good actions for the betterment

of the marginalised community especially the students from the tribal community. Our institution has distinct characteristics which have guided multi-disciplinary academic programme. With the belief of academic and technical excellence, institution stimulates and support students to participate in various rural developmental activities. The college has at all times shown willingness to adopt new dealings for the enrichment of values among faculty members and students in order to make them better residents. Thus all our faculty members and students of our college are fortified to participate in social activities. The college fraternity is highly motivated to work for the progression of the students. Regular counselling programmes are organised by several departments of the college to guide the students for various competitive examinations. They are also motivated to undergo certificate courses and diploma courses.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

To organise departmental seminar at regular interval. To continue the publication of ISSN Journal. To publish a college Newsletter under the title "Pulse". To continue departmental Journal, Wall Magazine and College Wall Magazine. To motivate all the departments of the college for continuing remedial classes. Like every year IQAC will organise meetings with two departments every month to discuss and take step of making the classroom environment student friendly. To upgrade the Multigym facility with latest gym equipments. To provide the Indoor stadium with Inverter facility for un-interrupted power supply. To equipped the library reading room with maximum numbers of bench and desk for the students.