



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	PURBANCHAL COLLEGE, SILAPATHAR
Name of the head of the Institution	DR. ROSE KUMAR KUTUM
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+919954898265
Mobile no.	9435089818
Registered Email	purbanchalcollege@gmail.com
Alternate Email	iqacpcs@gmail.com
Address	P.O.& P.S. Silapathar
City/Town	SILAPATHAR
State/UT	Assam
Pincode	787059
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	MR. RATUL DUTTA
Phone no/Alternate Phone no.	03753245793
Mobile no.	9954368673
Registered Email	purbanchalcollege@gmail.com
Alternate Email	iqacpcs@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.purbanchalcollege.com
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://purbanchalcollege.com/pdf/Academic%20Calander%202016.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.02	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC

27-Aug-2011

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Workshop on Pronunciation and Spelling System of Modern Assamese Language	28-Jun-2016 2	153

National Seminar on Development of Agriculture in North Eastern Region with Special Reference to Assam	06-Aug-2016 2	127
National Seminar on Value Education its Importance and Implementation for Controlling the Social Problems of the Contemporary Society	28-Sep-2016 2	175

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Bodising Narah, Department of Education	MRP Final Instalment	UGC	2016 0	17500
Sosila Narzary, Department of Bodo	MRP Final Instalment	UGC	2016 0	50000

[View Uploaded File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Observation of International Women's Day in collaboration with Women Cell. ? Arranged International Environment Day in collaborations with NSS unit of the College. ? Conducted students' union election smoothly by use of Ballot Papers. ? Students' Feedback, Alumni Feedback and Parents Feedback are made regularly. ? Prepare format and keep records of departmental course plan, departmental class routine, teachers individual profile and departmental activities of the academic session.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
b. Construction of new Boys and Girls common rooms.	Completed the construction of new Boys' and Girls' common room.
c. Renovation and up gradation of class rooms.	All the major class rooms are upgraded.
d. Festival and Divas to be observed by organizing committee or the departments.	Different competitions are organized among the students on the occasion of Republic Day, Independence Day, Tithi of Sri Sri Sankardev, Gandhi Jayanti and Lachit Divas.
e. Extension activities and Community development programmes outside of the college.	Different Cell and the Departments of the college organized a large numbers of extension activities like plantation programme, awareness programme, literary programme etc.
f. Special importance will be made in the use of ICT and its infrastructure.	Teachers of many departments take facilities to use power point presentation in their teaching.
g. Career oriented counseling and certificate course for the students.	Organised a workshop on career counseling.
a. Encourage the faculties for applying Seminar and Workshop.	Organized two National Level Seminars and one National Level Workshop.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	09-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	30-Sep-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As the Academic calendar is prepared and designed by the University the IQAC after discussion with the various departments of the institution finally prepares and designs its own academic calendar so as to meet the requirements of the students. The IQAC also monitors the sessional examination conducted by the various departments as per the routine provided by the examination committee of the college. The IQAC also keep a close eye on the departmental seminar, workshop and group discussion organised by the various departments of the college and also keep documentation of the same in the IQAC office. The IQAC keep in touch with the Departmental HOD's while setting paper for sessional examination. It also takes feedback from the teaching staffs regarding the classes conducted by the Teachers and recommend them to take remedial classes at least once a week. As the college is running P.G. courses of M.A., M.Com., M.Sc. under Directorate of Distance Learning, Dibrugarh University, weekly classes are conducted by various departments of the College.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	N.A.	N.A.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	N.A.	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students

0

0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The IQAC conducts meeting at regular intervals with the staffs of the college to take feedback from the teaching staffs regarding smooth running of the regular classes and remedial classes for both Major and non-major subjects. The suggestions and recommendations from the faculty members are duly recorded for future use. The IQAC conducts meeting with the various internal committees/cells/societies and non-teaching staff for smooth functioning of the college proceedings. There suggestions too are recorded and kept for future execution. The IQAC also conducts meeting with the students, parents, alumni and other stakeholders of the college. Their recommendations are also documented. After analysing the suggestions from the different committees the IQAC conducts a meeting of the IQAC committee to further discuss the findings and informs it to the Principal Secretary of the college for execution. The IQAC at different time places the suggestions provided by different committees, the teaching staff, non-teaching staff, students, parents, alumni and other stakeholders in the Governing Body meeting of the college. As per suggestions from the governing body of the college the IQAC finally initiates its functioning.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Mathematics	10	3	3
BA	Assamese	50	22	19

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1031	87	46	0	30

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
46	8	4	4	4	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In terms of students mentoring system the students of the colleges are divided into clusters and one teacher is given charge of one such cluster to mentor the group. The teachers keep record of the student's attendance, overall performance of the students in different co-curricular activities of the college. The teacher also communicates with the parent/guardian of the students and regularly informs them about the performance of their ward/children. The teacher also conducts at least one meeting with the parent/guardian in each semester. Students are encouraged to participate in sports, cultural activities and literary activities. Training camps are organised at regular interval so as to benefit the students in different fields. The NAAC peer team suggested for games like Swimming and Football to be introduced in the college but due to lack of a fully functional playground the college authorities and IQAC keeping in mind the recommendations of the NAAC peer team after discussion with the Games and Sports committee of the college decided to give importance to games like Volley-Ball, Badminton, Karate, Body Building and Chess etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1118	46	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	46	0	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	2nd, 4th, 6th	2016-2017	31/05/2017	14/07/2017
BA	2nd, 4th, 6th	2016-2017	31/05/2017	14/07/2017
BCom	1st, 3rd, 5th	2016-2017	30/11/2016	15/02/2017
BA	1st, 3rd, 5th	2016-2017	30/11/2016	15/02/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college conducts sessional examination twice every semester as per the guidelines of the University. Apart from these two sessional examinations the various departments of the college conducts unit test after completion of each unit/topic for evaluating the overall progress of the students. Based on the performance at the unit test remedial classes are arranged for the students who could not perform well if necessary. As per recommendations from the IQAC cell every department of the college organises group discussion and seminars to enhance the students understanding of the topic taught in the class. The students are also given home assignments on different topics at regular intervals and documentation of the same is kept in Departmental Records.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar is provided by the University but as per requirements of the institution some modifications are done by the IQAC. The Internal Examination Committee after discussion with the IQAC organises the sessional examination as per the dates mentioned in the academic calendar. At the very beginning of every session the IQAC in collaboration with the Internal Examination Committee and various departments of the college prepares and finalizes the dates for two sessional examination of every semester. After the end of the sessional examinations answer sheets are examined and marks are displayed in the departmental notice board. The IQAC strictly follows the dates finalize for a particular event apart from the examinations like various divas, important events, festivals etc which are observed in the college with the students and faculty members. On certain occasion minor changes are done if there is any necessity. Programms like Swachh Bharat Abhiyan, AIDS awareness programme, Assam Divas, Gender Issue, Gandhi Jayanti, Tithi of Shri Shri Shankardeva, Independence Day, Republic Day etc. are organised at college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.purbanchalcollege.com/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage
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			final year examination	examination	
Final Year	MSc	Major	3	2	66.68
Final Year	MCom	Major	48	36	80
Final Year	MA	Major	36	28	77.78
6th Sem	BCom	Major	168	127	75.60
6th Sem	BA	Major	169	139	82.25
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.purbanchalcollege.com/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	10
Education	3
Economics	7
Bodo/Hindi	2
Assamese	6
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Clean Drive and plantation Programme under Saansad Adarsh Gram Yojana at Leku	NSS	4	30

Jelem Village			
Plantation Programme on the eve of World Environment Day at Purbanchal College, Silapathar	NSS	46	105
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Self Financed	NSS and Teachers Unit, Purbanchal College	Swachh Bharat Abhiyan	46	105
Self Financed	Red Ribbon Club and Department of English Purbanchal College, Silapathar	Aids Awareness Camp	4	45
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Dr. Jai Ram Jha (Department of English, Silpathar College)	Self Financed	6
Faculty Exchange	Mr. Naba Kumar Saikia (Department of Philosophy, Sissiborgaon College)	Self Financed	6
Faculty Exchange	Dr. Dipen Saikia (Department of Political Science, Moridhal College)	Self Financed	6
Faculty Exchange	Mr. Pranab Katoky (Department of	Self Financed	6

	Sociology, Moridhal College)		
Faculty Exchange	Mr. Ranjit Gohain (Department of Mathematics, Silapathar Science College)	Self Financed	6
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job Training	Desktop Publishing	U DEE Compuprints	17/10/2016	31/12/2018	30
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5050000	5050000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	4678	1169500	298	75000	4976	1244500
Reference Books	2098	427936	519	105862	2617	533798
Journals	5	3500	0	0	5	3500

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	N.A.	N.A.	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	17	8	2	0	0	7	0	5	0
Added	0	0	0	0	0	0	0	0	0
Total	17	8	2	0	0	7	0	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
723000	723000	2550927	2550927

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The IQAC co-ordinator organises a meeting with the planning committee, development committee and construction committee of the college at the beginning of every session. In the meeting the recommendation and suggestions are taken from the committee members for proper use of the facilities available in the college. The committee also look for any up gradation required including

renovation and beautification of the college campus are decided and accordingly implemented. The laboratory equipments are inspected at the beginning of the session and if required new purchases are made to meet up the requirements of the laboratory. At present the college has two separate laboratories for the Department of Education and Department of Geography. The IQAC also monitors the functioning of the Library and hold meetings with the Library Staffs at regular interval. Books procured are listed in the log books and computers of the library. Necessary arrangements for students reading room are made regularly. The Indoor stadium is used for Badminton and Yoga students are guided by the Sports In-charge of the college. The outdoor games facility is well maintained and students are guided to play different sports like Long Jump, High Jump, Shot-put, Javelin, Kabbaddi, Track event etc. The college have adequate numbers of computers in the library, department room, Accountant office, Principal room, Vice-principal Room, IQAC room, Head Assistant Room and Office Assistant room. The college have adequate classroom for smooth running of classes and the IQAC co-ordinator frequently visits the classroom monitoring the classes.

<https://www.purbanchalcollege.com/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Meritorious Students from Weaker section of the society.	3	5000
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	05/07/2016	790	IQAC and Career Counselling Committee
Personal Counselling and Mentoring	17/04/2017	1031	Career Counselling Committee and different departments of the college.
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passed in the comp. exam	Number of students placed

		examination	counseling activities		
2016	Career Counselling	0	245	0	12
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	8	B.A.	Assamese	DODL Dibrugarh University	M.A.
2016	5	B.A.	Economics	DODL & Dibrugarh University	M.A.
2016	6	B.A.	Education	DODL & Dibrugarh University	M.A.
2016	7	B.A.	English	DODL & Dibrugarh University	M.A.
2016	4	B.A.	Political Science	DODL & Dibrugarh University	M.A.
2016	3	B.A.	Sociology	DODL & Dibrugarh University	M.A.
2016	28	B.Com	Commerce	DODL & Dibrugarh University	M.Com.
2016	2	B.A.	Mathematics	DODL & Dibrugarh University	M.Sc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SLET	1
Any Other	12
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Games and Sports	Local	435
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year in the beginning of the session the previous Union Body with the help of the IQAC organises the Freshman Social to welcome the students newly admitted in the college. Immediately after the completion of the Freshman Social the college with the help of the IQAC and Election Commission of the college organises student's union election and a full fledged Union Body is constituted. The Union Body also holds the Annual Sports Week. Student member representative are there in committees like Internal Complains Committee, Women Cells and Sensitization Committee, Anti Grievance and Anti-Ragging and Redressal Cell, College Health and Sanitation Club, Education Tour and Excursion Committee, Publication Cell and Students' Insurance Cell etc. The Union Body members also monitors the participation of the students in classroom activities, Games and Sports, Cleanliness drive in the college campus and other social activities. They collaborate with various registered student bodies like All Assam Students Union, Takam Mising Porin Kebang, All Bodo Students Union, All Bodo Students Literary Society, All Assam Tai-Ahom Students Union and several others. The Union Body with the help of All Bodo Students Literary Society publish Wall Magazine every year. The Union Body also helps in publishing different Wall Magazine of several department of the college. Students of the Department of Education are motivated by the faculty members of the Department to teach students of lower primary and upper primary schools in the nearby villages.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

15000

5.4.4 – Meetings/activities organized by Alumni Association :

? Alumni meeting are held once in a year. ? Alumni Association give suggestions in the academic side of the college. ? Alumni Association participated in the development programme of the college. ? Different awareness programme and guest lecture programmes are done by the Alumni Association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The overall functioning of the college is decentralised by the Principal Secretary. He distributed the work between the Vice-Principal and the Co-ordinator of the IQAC. The Administrative works are looked after by the Vice-Principal. The day to day activity of the college is maintained by him. He monitors the attendance of the teaching and non-teaching staff of the college on daily basis. He also monitors the classes and keeps records of the classes regularly and keeps close touch with the teaching staff and the Union Body members of the college in regards of quality enhancement of the classroom activity. The Vice-Principal along with the IQAC Co-ordinator and Internal Examination Committee prepares the class routine, sessional examination time table. He conducts meeting with the HOD's of different subjects to discuss and implement new technique to improve the participation level of the students in classroom activities. He also keep in touch with the Admission Committee during new admission, form fill-up of examination and registration process. The IQAC Co-ordinator looks after the Academic activities of the college. He helps the Vice-Principal to prepare the class routine at the beginning of every session and also helps the Examination Committee to prepare the sessional examination schedule. He monitors the evaluation of answer sheet after the end of sessional examination and declaration of result and displaying of the marks secured by the students in the departmental notice board. He keep track on the participation of teachers in various workshops, seminars, conferences, FDP programme, Orientation Programme, Refresher Course and other academic activities and keep record of the same. He organises meetings of different committees under IQAC to discuss and find recommendations and suggestions from the teaching staff of the college and implementing the same for the betterment of the college after prior permission from the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	? The process of digitization of library is going on. ? CCTV facilities. ? Separate reading room for students. ? Daily news paper both Assamese and English, reputed journals, previous years question papers are available in

	the college library.
Examination and Evaluation	Two internal sessional examinations, group discussion, seminar presentation in each semester are conducted by the college. Practical examination for some particular department is also conducted by the college. Continuous evaluation is done by the different department of the.
Research and Development	? Organises seminar and publish research journals. ? Organises workshop. ? Encourage the faculty members for minor and major research project. ? Encourage the faculty members of the college to organized and participate national, international and state level seminar and workshop etc.
Human Resource Management	? Teachers' Unit provides financial assistance for the teaching and non-teaching staff of the college. ? Teachers' Unit and the Administration of the college provide financial assistance for economically poor students of the college. ? Participate OP/RC/Seminar/workshop in different HRD centre. ?Faculty development and teachers training programmes are conducted at the college.
Teaching and Learning	? Teachers' training and teacher exchange programmes are conducted. ? The faculty members of the college do their classes regularly and sincerely. ? Home assignment, seminar, group discussion and prepare field study report are conducted by the departments of the college. ? Prepare course plan in per semester. ? Use of audio -visual in classroom teaching. ? Conducted remedial class for academically poor students. ? Guest lecture programme.
Curriculum Development	Curriculum is prepared and developed by the concerned University. The faculty members of the college try to carry the curriculum in the effective way for the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Nil	Nil

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
2016	Dr. Udeep Boruah	National Teachers Congress	National Teachers Congress Foundation In Association With VU University, Amsterdam, Netherlands	22500
2016	Dr. Munindra Buragohain	National Teachers Congress	National Teachers Congress Foundation In Association With VU University, Amsterdam, Netherlands	22500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Basic Computer Skills	Basic Computer Skills	26/12/2016	31/12/2016	23	7
2017	Nil	Behavioural Approach towards Students	24/07/2017	29/07/2017	Nil	18
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	5	09/01/2017	29/01/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

0	0	0	0
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers whose post were not provincialised are provided with monthly financial assistance of Rs.5000 per month from faculty development fund.	Non-Teaching staffs whose post were not provincialised are provided with monthly financial assistance of Rs.3000 per month from faculty development fund.	Three meritorious students are selected from the weaker section of the society and are financially supported with an amount of Rs.5000 each.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college authority has kept a clean audit system and for that a Senior Assistant has been appointed as Accountant of the college. He monitors all the expenses and income and keeps record of the same. In every sitting of the Governing Body meet the Principal informs the house regarding the expenses and details of ongoing project in the institution. After prior permission and due approval from the Governing Body new projects are initiated. The college authority appoints two of its Teaching Staff from the Commerce Stream to conduct internal audit of the college funds every year. After the final internal financial audit the audit report is being placed on the Governing Body meet for due approval. The external audit is conducted by the Local Audit Officer, Dhemaaji District Circle. The bank statements are being tallied extensively. The Government audits are also done in due time as per orders and guidelines from the higher authorities and Government agencies. All the outcome of the external audit reports after proper verification is forwarded to the President of the Governing Body for due approval. Till date all the audits of the institution including both internal and external financial audits are completed successfully.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

121000.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Vice-Principal and IQAC
Administrative	No	Null	Yes	Principal and Vice-Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Parent-Teacher meeting organized by IQAC as well as different departments of the college in a year. ? In the meeting students' attendance, result of the final examinations are discussed. ? Parents suggestion and guidance are recorded and try to make fruitful in the future.

6.5.3 – Development programmes for support staff (at least three)

? Office staff is the key in the smooth functioning of the college administration. Therefore they are given ICT based training every year. ? Staffs are trained for their behavioural approach towards students. ? Yoga Camps are organised for support staff in the college campus.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? NSS wing, teachers and the office staff take initiative to make clean the college and the surrounding areas. ? Plantation programmes in the college campus as well as outside by conducted by IQAC and the various department of the college. ? Awareness programme on environment are conducted by the Environmental Committee of the college. ? Use of dustbin in the college campus. ? Pure drinking and running water facilities in the college campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Workshop on proper use of Library and Reading Room in collaboration with Library Staff	19/09/2016	19/09/2016	20/09/2016	845
2017	Workshop on Moral Education	20/03/2017	20/03/2017	21/03/2017	45
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Workshop on enrichment of brotherhood among the students and common people of the society.	19/09/2016	23/09/2016	43
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? NSS wing, teachers and the office staff take initiative to make clean the college and the surrounding areas. ? Plantation programmes in the college campus as well as outside by conducted by IQAC and the various department of the college. ? Awareness programme on environment are conducted by the Environmental Committee of the college. ? Use dustbin in the college campus. ? Pure drinking and running water facilities in the college campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices -I Title-Swachh Bharat Goal:- This practice is designed to develop the environmental awareness and healthy practices of cleanliness in the minds of the students at large and the faculty members in general. It is also aimed at inculcating and imbibing environmental values in the minds of the students for better protection and conservation of environment. The idea of "Act locally and Think globally" in inculcated in the minds of the students. The Context:- Swachh Bharat is a cleanliness campaign started by the Hon'ble Prime Minister Narendra Damodar Das Modi in India that aims to clean up the streets, roads and infrastructure of India's cities, smaller towns and rural areas. One of the main objective of the Swachh Bharat includes eliminating open

defecation through the construction of household owned and community owned toilets and establishing an accountable mechanism of monitoring toilet use. Our college has implemented Swachh Bharat mission for building healthy atmosphere and pollution free environment. Cleanliness is the best remedy for health hazard. The Practice:- The cleanliness programme is a regular activity implemented in our college. But after the launching of "Swachh Bharat " as a national campaign by the Government of India, this practice is made more extensive. The IQAC along with the NSS Committee and Campus Development Cell organised a meeting where exhaustive discussion was held regarding operation of this programme. Accordingly, the responsibility was bestowed upon the NSS Committee and Campus Development Cell for maintaining and monitoring the cleanliness drive in the college. The respective cells are actively engaged in the cleanliness drive and sincerely rendering their services for the promotion and protection of college environment. The posters like "Keep your classroom Clean", "Do not spit anywhere" are hanged in and outside the classroom. The dustbins are kept nearby to each classroom in each floor of the college. Moreover, all the faculty members and staff are imparting full support and co-operation and they also instruct the students for maintaining cleanliness in and around the college. Evidence of Success:- All members of the teaching staff, non-teaching staff and students are well conscious about cleanliness and the dustbin culture is made and maintained in and outside the college. The dustbin culture is promoted among students counterpart and neat and clean atmosphere is developed in the college campus. Problems Encountered:- Despite several motivational lectures by the faculty members it is found that there are some students who are found not maintaining the dustbin culture and they are reluctant to render their services during college hour. Best Practice -II Title- Regular Health Check up Programme Goal:- The regular health check up programme is designed to diagnose health ailments and provide treatment for promoting sound health of the students of our college. The Context:- Health is wealth. A sound mind can be created in a sound health. Academic programme of the students also depends on his or her health conditions. The regular health check up programmes help the students in creating self awareness about their own health condition and taking adequate treatment. Generally it is observed that students are not well aware about their health. Most of the students conceal their some inner ailments and not willing to express to parents and others. The Practice:- This practice is not a new one and it has been undertaken in our college since 2015. Generally this idea of practice is evolved at the meeting of IQAC in consultation with the authority of the college. At this meeting the College Health and Sanitation Club is given the responsibility to arrange the programme. In this regard a medical cell for students is arranged for health check up programme inside the college. Evidence of the success:- The innovation programme of the college helps the students physically and mentally. The regular health check up programme helps the students as well as the guardian to diagnosis the health problems of the students. In this regard the visiting doctors provide treatment for promoting sound health of the students. Problems faced:- The main problem faced in the implementation of the programme is to procure medicine for free distribution. Solution:- With the help of some of our alumni who are engaged in medical companies as medical representative we got medicines from different sources including local medicine distributor.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.purbanchalcollege.com/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Purbanchal College, Silapathar has a set of high values and standards for the improvement of community living. Combinations of learning and curiosity of actions from the institution from years provide good actions for the betterment of the marginalised community especially the students from the tribal community. Our institution has distinct characteristics which have guided multi-disciplinary academic programme. With the belief of academic and technical excellence, institution stimulates and support students to participate in various rural developmental activities. The college has at all times shown willingness to adopt new dealings for the enrichment of values among faculty members and students in order to make them better residents. Thus all our faculty members and students of our college are fortified to participate in social activities. The college fraternity is highly motivated to work for the progression of the students. Regular counselling programmes are organised by several departments of the college to guide the students for various competitive examinations. They are also motivated to undergo certificate courses and diploma courses.

Provide the weblink of the institution

<https://www.purbanchalcollege.com/>

8.Future Plans of Actions for Next Academic Year

To obtain research-funded projects. To publish at least one ISSN Journal. Effective involvement of Alumni in various activities of the college. To continue departmental Journal, Wall Magazine and College Wall Magazine. To monitor all the departments of the college for organising maximum numbers of remedial classes. IQAC will organise meetings with two departments every month to discuss and take step of making the classroom environment student friendly. To provide separate student's common room for both boys' and girls'. To upgrade the Indoor stadium providing electricity so as to use the stadium during night keeping in mind the optimum use of the Indoor Stadium. To upgrade the second floor of the Women's Hostel of the college so that the college can provide accommodation to another 60 students. To organise guardian meet to form a functional guardian Committee.